

School District of West Salem
Regular Board Meeting Minutes
July 23, 2012
Marie Heider Meeting Room – 7:00 p.m.

Convene

The meeting was called to order at 7:19 p.m. by President Tom Ward. The meeting was noticed to the Coulee News, La Crosse Tribune, WLSU Radio 89 FM, WXOW TV-19, WKBT-TV, WKTY, WIZM, Union State Bank, First Community Credit Union, St. Joe Country Market, River Bank-Barre Mills, West Salem Post Office, Village of West Salem, posted at each school, district web site, and district office on July 19, 2012.

Pledge of Allegiance to the American Flag

Jason Falck led everyone in the recitation of the Pledge of Allegiance and Jane Halverson recited the District Mission Statement.

Roll Call

Present: Syl Clements, Jane Halverson, Tom Ward, Jason Falck, and Ken Schlingen. Also in attendance – Administrators: Troy Gunderson, Mark Carlson, John Smalley, and Michael St. Pierre; Student representative: Kevin Martinson. Finance Director: Davita Molling (7:22), Recording secretary: Patrick Bahr. Excused: Scott Scafe, Thomas Helgeson, Dean Buchanan, Eric Jensen, Mike Malott, Lisa Gerke, and Alyssa Noll.

Approval of Agenda

Mr. Schlingen moved, Mr. Clements seconded to approve the agenda as presented. Motion carried unanimously.

Connection with the Community

Kevin Martinson reported on:

1. On August 1, the high school fall sports meeting will be held.
2. The high school fall sports season will start soon.
3. The lifting sessions continue with the high school athletes.

Correspondence

A thank you note was read from the family of Lisa Hugo.

Public comments – None.

Written and Oral Reports

Support Staff Committee – Mrs. Halverson reported the committee met last week and will meet again on August 6, 2012.

Policy Committee – Mr. Falck reported that policies were reviewed and some are on the agenda for a first reading.

Administrator and supervisor reports were reviewed. Mr. Gunderson reported on the following: flag pole concern, county meeting, administrator retreat, strategic planning committee meeting on July 30, iPad trainings, and elementary teacher Lindy Meyers received a grant from the University of Wisconsin-La Crosse.

Consent Agenda

Mr. Falck moved, Mr. Clements seconded to approve the Regular Board Meeting Minutes of July 9, 2012; and the invoices to be paid. Motion carried unanimously.

Discussion/Action Items:

Mr. Schlimgen moved, Mrs. Halverson seconded to accept donations from Dave and Mary McClintock, and Carol Hanson for the Lisa Hugo Memorial Trust. Motion carried unanimously.

Mr. Gunderson reviewed the current HRA and Health Supplemental Pay recommendations.

Mr. Falck moved, Mrs. Halverson seconded to approve the HRA and Health Supplement pay recommendations for 2012-2013 school year as presented. Health Supplements: \$1800 for teachers, \$1.00 per hour for support staff, \$300 for district staff and administrators. The HRA will be at 50% of the deductible for all staff. The balance of the savings to be added to Fund 73. Motion carried unanimously.

Mr. Schlimgen moved, Mr. Clements seconded to keep the milk price for the 2012-2013 school year the same as the 2011-2012 school year at \$.30/carton. Motion carried unanimously.

Mr. St. Pierre reviewed the Strategic Planning Key Performance Initiative – Teaching and Learning.

Mrs. Halverson moved, Mr. Clements seconded to approve the change to the production/copy center administrative assistant to a 12-month position for 6 hours per day. Mr. Schlimgen moved, Mr. Falck seconded to amend the motion to 191 days and to be reviewed in March. A roll vote was taken on the amendment: Mr. Falck Nay, Mr. Ward Nay, Mr. Clements Nay, Mrs. Halverson Nay, and Mr. Schlimgen Aye. The amendment failed. A vote was taken on the original motion to approve the change to the production/copy center administrative assistant to a 12-month position for 6 hours per day. Motion carried, 6-Aye, 1-Nay.

Mrs. Halverson moved, Mr. Schlimgen seconded to approve a technology support specialist, 220 day, 8 hours per day position with the approximate base salary of \$17.00 per hour to be determined. Motion carried unanimously.

66.0301 Contract with the School District of Bangor for Early Childhood Services – No action was taken by the board.

Mr. Schlimgen moved, Mrs. Halverson seconded to accept the administration's recommendation to hire Annie Wachter-Labus as the high school administrative assistant. Motion carried.

Mrs. Halverson moved, Mr. Clements seconded to accept the administration's recommendation for middle school co-curricular coaches: Amanda Beld, 7th grade volleyball; Brad Skaer, 8th grade volleyball; Justin Running, 7th grade football; Josh Brewer, 8th grade football; Alyssa Jarosh, cross country. Motion carried unanimously.

Mr. Falck moved, Mrs. Halverson seconded to approve the disposal/sale of school buses as presented. Motion carried unanimously.

Mrs. Halverson moved, Mr. Clements seconded to approve the August summer school classes and contracts as presented. Motion carried unanimously.

Mr. Schlimgen moved, Mrs. Halverson seconded to approve for the first reading of policy #361.1 Acceptable Use of Technology, #361.1 Exhibit 1 – Acceptable Use of Technology Consent Form, #830 Exhibit – Facility Use Fee Schedule, #948 Human Resources/Payroll Manager, #954 Business Assistant, #938 District Office Receptionist/Transportation Administrative Assistant. Motion carried unanimously.

Mrs. Halverson moved, Mr. Clements seconded to accept the resignation from Middle School Math Teacher Rick Dobbs. Motion carried unanimously.

Mr. Ward welcomed the motion for closed session: The Board will discuss, consider and, if appropriate, take action regarding performance goals, mid-year evaluation and 2012-2013 salary of the superintendent, and 2012-2013 salary of the finance director pursuant to Wis. Stats §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Mr. Schlimgen moved, Mrs. Halverson seconded that the Board convene in closed session at 9:11 p.m. A roll vote was taken: Mr. Falck Aye, Mr. Ward Aye, Mr. Clements Aye, Mrs. Halverson Aye, and Mr. Schlimgen Aye. Motion carried unanimously.

Closed Session

Mrs. Halverson moved, Mr. Schlimgen seconded to return to open session at 9:52 p.m. Motion carried unanimously.

Open Session

Mr. Schlimgen moved, Mrs. Halverson seconded to set the superintendent's compensation for the 2012-2013 school year. A 2.7% salary increase with supplemental pay of \$1,613. The district will offer a post-employment benefit equal to \$7000 per year for a maximum of 15 years of service. At the completion of the 16th year and each successive year of service, any interest earned for each year on the employee's designated account total will be added to the employee's account. If the employee leaves the district after 10 years of service, regardless of age, the employee will receive 50% of the accrued amount in cash. Upon professional retirement from professional service to the school district and upon successful enrollment as a retiree within the

Wisconsin Retirement System, the employee will receive the full amount applied toward continued medical insurance premium (District plan or outside plan). If the professional educator should die prior to the exhaustion of the designated funds, his/her designated beneficiary will be entitled to any remaining benefit. Motion carried unanimously.

Adjournment

Mrs. Halverson moved, Mr. Clements seconded to adjourn at 9:53 p.m. Motion carried unanimously.

Respectfully submitted,

Jason Falck, Clerk