

School District of West Salem  
Regular Board Meeting Minutes  
September 23, 2013  
Marie Heider Meeting Room – 7:00 p.m.

**Convene**

The meeting was called to order at 7:00 p.m. by President Tom Ward. The meeting was noticed to the Coulee News, La Crosse Tribune, WLSU Radio 89 FM, WXOW TV-19, WKBT-TV, WKTY, WIZM, Union State Bank, First Community Credit Union, St. Joe Country Market, River Bank-Barre Mills, West Salem Post Office, Village of West Salem, posted at each school, district web site, and district office on September 19, 2013.

*Pledge of Allegiance to the American Flag*

Jane Halverson led everyone in the recitation of the Pledge of Allegiance and Ken Schlimgen recited the District Mission Statement.

*Roll Call*

Present: Syl Clements, Jane Halverson, Thomas Helgeson, Tom Ward, Jason Falck (7:33), Ken Schlimgen, and Scott Scafe. Also in attendance – Administrators: Troy Gunderson, Dean Buchanan, Eric Jensen, Mark Carlson, Mike Malott, John Smalley, Michael St. Pierre, and Lisa Gerke; Student representatives: Kaitlin Brueggen and Zachary Lang. Finance Director: Davita Molling, Recording secretary: Patrick Bahr.

*Approval of Agenda*

Mr. Helgeson moved, Mr. Scafe seconded to approve the agenda as presented. Motion carried unanimously.

**Connection with the Community**

*Zachary Lang reported on:*

1. On Sunday, the high school marching band performed in the La Crescent Applefest Parade.
2. This Saturday, the high school marching band will perform in the La Crosse Oktoberfest Parade.
3. This Sunday, the high school marching band will perform in the Warrens Cranberry Festival Parade.
4. The senior class has begun fundraising for the senior lock-in at Features. Their first event was to hold a dance at the middle school.

*Kaitlin Brueggen reported on:*

1. The high school volleyball team has had a busy week: defeated Arcadia, lost to Westby and placed first at the Iowa Grant tournament.
2. The pep club has new homecoming events which include sand volleyball and a powder-puff football game.
3. The 2013 homecoming theme is Disney.

### *Correspondence*

A letter from the high school tennis coach, Julie Kamla, was shared with the board

*Public comments* – None.

### *Written and Oral Reports*

Finance Committee – Mr. Schlimgen reported that the committee met and discussed the budget, revenue limit, property values and the annual meeting. The next committee meeting will be October 14, 2013.

Reports from supervisors Scott Johnson, Bill Solsrud, Davita Molling, and Rick Kline were reviewed. Mr. Gunderson's report was reviewed and included information from the WIAA Board Member Representative.

### **Consent Agenda**

Mrs. Halverson moved, Mr. Clements seconded to approve the Regular Board Meeting Minutes of September 9, 2013; invoices to be paid; and open enrollment requests for 2013-2014. Motion carried unanimously.

### **Discussion/Action Items:**

Mrs. Halverson moved, Mr. Helgeson seconded to accept donations from the Target Corporation for the middle school, from Duane Young for the high school LMC, from the Salvation Army for school supplies and special projects, and from Steve and Annette Kastenschmidt family and Todd and Sherri Wizner family for the middle school Healthy Living Team. Motion carried unanimously.

Lisa Gerke, Gayle Lassen, Kevin Aleckson, Jennifer Wheeler, Heidi Horton, and Mary Czajka, Elementary staff, gave a PBIS presentation and shared information on the program.

Jason Falck arrived at 7:33 p.m.

The board reviewed the facility options and also discussed the conversations from the September 11th and September 12th community meetings. Mr. Helgeson moved, Mrs. Halverson seconded to instruct the architects to prepare a preliminary concept and design a fourth through eighth grade school, north of the soccer fields, and the board will actively pursue use of the middle school as is. Motion carried unanimously.

Curriculum Director Michael St. Pierre reviewed the report cards for the district, elementary school, middle school, and the high school and answered questions from the board.

Mr. Falck moved, Mrs. Halverson seconded to accept the administrations recommendation to hire Kerri Feyen as the district's Director of Nutrition Services with a salary of \$55,000. Motion carried unanimously.

Mr. Schlimgen moved, Mr. Scafe seconded to approve the members of the 2013-2014 Reconsideration Committee as presented. Motion carried unanimously.

Mrs. Halverson moved, Mr. Clements seconded to accept the administration's co-curricular recommendations to approve the following:

High school coaches - head boys' basketball, Chad Hayes; JV boys' basketball, Steve Kastenschmidt; freshman boys' basketball, Jonathan Selck; head girls' basketball coach, Mike Malott; assistant varsity girls' basketball, Scott Koepnick; head boys' hockey, Bob Monroe; assistant boys' hockey, Adam Daniels; dance team-winter, Nicole Friell; head wrestling, Randy Dammon; assistant wrestling, Josh Brewer, David Neuman and Eric Zinck;

Elementary advisors - council of kids, Mary Czajka and Martha Burdick; after school art, Angie Hemker and Courtney Vesperman, 5th grade choir, Lisa Jones; Odyssey of the Mind, Angie Hemker, Carrie Johnson, Courtney Vesperman and Carrie Andres;

Middle school advisors – forensics, Darcy Sawyer and Nicole Friell; Mathcounts, Tammy Bentzen and Jonathan Jones; student council, Jane Henricks; drama director, Amy Hanson; drama tech supervisor, Amy Hanson; drama stage manager, Elle Nimm; unit leaders Heather Jehn, Jason Mahlum, Jenny Morgan, Mardeana Glasel, Tina Thompson;

High school advisors – marching band, Dave Kies; color guard, Kelli Martin; jazz band, Dave Kies; pep band, Dave Kies; choir, Amy Hanson; show choir, Amy Hanson; 1st and 2nd semester play director, Rhonda Andres; 1st semester assistant one-act play, Patti Hall; 2nd semester assistant one-act play, Amy Hanson; stage manager, Dan Heerts; tech. supervisor, Dan Heerts; forensics, Kim Volden; assistant forensics, Andrea Armstrong; summer theatre-director, Amy Hanson; summer theatre-instrumental Dave Kies; summer theatre-vocal, Rhonda Andres; summer theatre-stage, Dan Heerts; student council, Laura Deal; yearbook, Andrea Armstrong; mock trial, Justin Glodowski; Link Crew, Justin Jehn and Andrea Armstrong; Visual Arts Classic, Quenten Brown; quiz bowl, Laura Deal; ecology club, Wayne Sackett; math club, Chris Milne; FFA, Mike Larson; VICA, Paul Liethen; pep club, Rhonda Andres; NHS, Toni Key; homecoming supervisors, Quenten Brown, Randy Dammon, Amy Hanson, Loretta Zwonitzer, Rhonda Andres; freshman class advisor, Dave Kies; sophomore class advisor, Amber Temp; junior class advisors, Justin Glodowski and Kim Butterfield; senior class advisors, Lynne Brown, Rhonda Andres, Laura Deal, Kim Volden; and Unit Leaders/Leadership Team, Toni Key, Jason Holter, Dave Kies, Chris Milne, Kim Butterfield. Motion carried unanimously.

Mr. Schlimgen moved, Mr. Scafe seconded to approve for a second reading of policy #511 Equal Employment Opportunities, #511-Rule, Employee Discrimination Complaint Procedures, #512 Criminal Background Checks, #521 Staff Involvement in Decision-making, #522.1 Drug-Free Workplace, #522.1-Rule (1), Drug-Free Workplace Guidelines, #522.1-Rule (2), Employee Discipline/Referral Procedures, #522.11 Bus Driver Alcohol and Drug Testing, #522.11-Rule, Procedures for Bus Driver Drug and Alcohol Testing, #522.2 Staff Misconduct, #522.2-Rule, Guidelines for Reporting Staff Misconduct, #523.1 Health Examinations, #523.2 Bloodborne Pathogens, #523.3 Employee Assistance Program, #524 Personnel Records, #526 Staff Evaluation, #528 Staff Concerns, #529 District Vehicle Driver Requirements, #533 Employment of Personnel - External Candidates, #534 Substitute Teachers, #537 Instructional Staff Development Opportunities, #541.7 Volunteer, #542.5 Non-Instructional Staff Holidays and Vacations, #545 Chaperones/Attendees for High School Overnight School, #545.1 Chaperones/Attendees for Middle School Overnight School, #545.3 Educational Day Field Trip/Co-Curricular. Motion carried unanimously.

Mr. Ward welcomed the motion for closed session: The Board will discuss, consider and, if appropriate, take action pursuant to Wis. Stats §19.85(1) (e) "Deliberating or negotiating the purchasing of public properties" regarding the purchase of county land; And (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" and (b) "Considering dismissal, demotion, licensing or discipline of any public employee," regarding the performance and employment status of a support staff employee.

Mr. Falck moved, Mr. Scafe seconded that the Board convene in closed session at 8:46 p.m. A roll vote was taken: Mr. Falck Aye, Mr. Scafe Aye, Mr. Helgeson Aye, Mr. Ward Aye, Mr. Clements Aye, Mrs. Halverson Aye, and Mr. Schlimgen Aye. Motion carried unanimously.

Mr. Ward left the meeting at 8:46 p.m.

*Closed Session*

**Adjournment**

Mr. Falck moved, Mrs. Halverson seconded to adjourn at 9:12 p.m. Motion carried unanimously.

Respectfully submitted,

---

Jason Falck, Clerk