

School District of West Salem
Regular Board Meeting Minutes
September 9, 2013
Marie Heider Meeting Room – 7:00 p.m.

Convene

The meeting was called to order at 7:00 p.m. by President Tom Ward. The meeting was noticed to the Coulee News, La Crosse Tribune, WLSU Radio 89 FM, WXOW TV-19, WKBT-TV, WKTY, WIZM, Union State Bank, First Community Credit Union, St. Joe Country Market, River Bank-Barre Mills, West Salem Post Office, Village of West Salem, posted at each school, district web site, and district office on September 5, 2013.

Pledge of Allegiance to the American Flag

Jason Falck led everyone in the recitation of the Pledge of Allegiance and Ken Schlimgen recited the District Mission Statement.

Roll Call

Present: Syl Clements, Jane Halverson, Thomas Helgeson, Jason Falck, and Ken Schlimgen. Also in attendance – Administrators: Troy Gunderson, Dean Buchanan, Eric Jensen, Mark Carlson, Mike Malott, John Smalley, and Michael St. Pierre; Student representatives: Kaitlin Brueggen and Zachary Lang. Finance Director: Davita Molling, Recording secretary: Patrick Bahr. Excused: Tom Ward, Scott Scafe and Lisa Gerke.

Approval of Agenda

Mrs. Halverson moved, Mr. Schlimgen seconded to approve the agenda as presented. Motion carried unanimously.

Connection with the Community

Zachary Lang reported on:

1. The high school soccer team is undefeated after 6 games
2. The high school student council will attempt to have a winter dance, Sadie Hawkins; and are making adjustments to their constitution.

Kaitlin Brueggen reported on:

1. The high school class presidents have been elected, the sophomore class had a tie.
2. The high school homeroom representatives have been selected.
3. The high school and middle school bands participated in the football game half-time show on September 6.
4. The high school band performed in the Kellogg Watermelon Festival Parade and placed first.

Correspondence

A thank you note from Elementary Title I Teacher Jane Macdonald was read.

Public comments – None.

Written and Oral Reports

Finance Committee – Mr. Schlimgen reviewed the meeting’s discussions: 12-13 budget, 13-14 budget and revenue limit, property values and annual meeting.

Staff Relations Committee – Mrs. Halverson reviewed the meeting’s discussion: hiring part-time staff and combing positions, and salary model.

District Performance Initiatives updates by Dean Buchanan, Eric Jensen, John Smalley, Lisa Gerke, Mark Carlson and Mike Malott, Michael St. Pierre, and Troy Gunderson were reviewed. Mr. Gunderson also shared information on the athletic conference realignment and enrollment data.

Consent Agenda

Mr. Schlimgen moved, Mrs. Halverson seconded to approve the Regular Board Meeting Minutes of August 26, 2013; invoices to be paid; and Open Enrollment requests for 2013-14. Motion carried unanimously.

Discussion/Action Items:

Mr. Falck moved, Mr. Schlimgen seconded to accept donations from Walters Concrete, LLC for work done at the high school; from Gap Inc. for the high school; from Margaret A. Cargill Foundation for the high school art program; and from the Knights of Columbus for the special education department. Motion carried unanimously.

Mr. Gunderson shared the dates and times of the September 11 and 12 community meetings. StruXture Architects will be conducting these meetings with Mr. Gunderson.

Curriculum Director Michael St. Pierre reviewed the format of the state report cards which will be released to the public on September 17, 2013.

Mr. Schlimgen moved, Mr. Clements seconded to accept the retirement of Elementary School LMC Assistant Alana Olson. Motion carried unanimously.

Mr. Schlimgen moved, Mr. Falck seconded to accept the administration’s recommendation to hire Ryan Tienhaara as a .8 FTE Guidance Counselor. Motion carried unanimously.

Mr. Schlimgen moved, Mrs Halverson seconded to accept the administration’s co-recommendation: volunteer soccer coach Jacob Bina. Motion carried unanimously.

Mr. Schlimgen moved, Mrs. Halverson seconded to send policy #522.3 Staff Sales or Solicitations back to the policy committee, and to approve for a first reading of the following policies: #511 Equal Employment Opportunities, #511-Rule, Employee Discrimination Complaint Procedures, #512 Criminal Background Checks, #521 Staff Involvement in Decision-making, #522.1 Drug-Free Workplace, #522.1-Rule (1), Drug-Free Workplace Guidelines, #522.1-Rule (2), Employee Discipline/Referral Procedures, #522.11 Bus Driver Alcohol and Drug Testing, #522.11-Rule, Procedures for Bus Driver Drug and Alcohol Testing, #522.2 Staff Misconduct, #522.2-Rule, Guidelines for Reporting Staff Misconduct, #523.1 Health Examinations, #523.2 Bloodborne Pathogens, #523.3 Employee Assistance Program, #524

Personnel Records, #526 Staff Evaluation, #528 Staff Concerns, #529 District Vehicle Driver Requirements, #533 Employment of Personnel - External Candidates, #534 Substitute Teachers, #537 Instructional Staff Development Opportunities, #541.7 Volunteer, #542.5 Non-Instructional Staff Holidays and Vacations, #545 Chaperones/Attendees for High School Overnight School, #545.1 Chaperones/Attendees for Middle School Overnight School, #545.3 Educational Day Field Trip/Co-Curricular. Motion carried unanimously.

Mrs. Halverson moved, Mr. Clements seconded to eliminate the following board policies: #513 Testing of Transfer and New Employees, #523.4 AED, CPR, First Aid Staff Training, #527-RULE- Fitness For Duty Form, #531 Instructional Staff Positions, #532 Instructional Staff Contracts, #532.1 Instructional Staff Negotiations, #532.2 Instructional Staff Compensation, #532.4 Staff Fringe Benefits, #532.41 Worker's Compensation, #535 District Level Employee Tuition Payment, #541 Non-Instructional Staff Positions, #541.7-Exhibit 1 Volunteer Contract, #541.7-Exhibit 2 School Volunteer Application, #542 Non-Instructional Staff Contracts, #542.1 Non-Instructional Staff Negotiations, #542.2 Non-Instructional Staff Compensation, #544 Non-Instructional Staff Substitutes. Motion carried unanimously.

Mr. Gunderson reviewed with the board the possibility of someone to support/management the district's web site. Mr. Gunderson will investigate more and bring back information.

Mr. Helgeson welcomed the motion for closed session: The Board will discuss, consider and, if appropriate, take action pursuant to Wis. Stats §19.85(1) (e) "Deliberating or negotiating the purchasing of public properties" regarding the purchase of county land.

Mr. Falck moved, Mr. Schlimgen seconded that the Board convene in closed session at 7:53 p.m. A roll vote was taken: Mr. Falck Aye, Mr. Helgeson Aye, Mr. Clements Aye, Mrs. Halverson Aye, and Mr. Schlimgen Aye. Motion carried unanimously.

Closed Session

Adjournment

Mr. Schlimgen moved, Mrs. Halverson seconded to adjourn at 8:17 p.m. Motion carried unanimously.

Respectfully submitted,

Jason Falck, Clerk