

West Salem School District
Policy 184

MINUTES

Minutes of the proceedings at Board meetings shall be prepared by the Board Clerk and be in good form by the next regular meeting. Minutes of preceding meeting(s) shall be approved by the Board at a regular meeting and signed by the Board Clerk or designee.

The official minutes shall be published within 45 days after the meeting in accordance with state law and shall be bound and kept in the district office.

LEGAL REF.: Sections 19.21 Wisconsin Statutes
19.88
120.11(4)

CROSS REF.: 823, Access to Public Records

APPROVED: April 22, 2003
REVISED: September 12, 2011