West Salem School District Policy 345.2

## REPORTING STUDENT PROGRESS AND ACHIEVEMENTS TO PARENTS

The Board believes that parents/guardians should be made aware of student progress and achievement in the instructional program. Therefore, student progress and achievement reports shall be made to parents/guardians in accordance with the following:

Report Cards - Report cards shall be distributed quarterly in grades 6-12 and three times a year at the elementary school level.

<u>Parent Conferences</u> - Formal parent conferences shall be held on a school-wide basis during the first and second semesters. Additional parent conferences may be held on a case-by-case basis anytime parents/guardians and staff deem necessary.

<u>Additional Methods</u> - Additional methods may be used to report student progress and achievement.

APPROVED: May 27, 2003 REVISED: January 26, 2009