

SCHOOL ADMISSIONS

Any student being admitted to the School District of West Salem must reside within the established boundaries of the district, except as otherwise provided. The administration shall verify the residence of children enrolled in district schools.

It shall be the responsibility of the parent/guardian of each child entering the district to complete official registration forms prior to the child's assignment by the building principal to a grade or schedule of classes. Students transferring from another public school, a private school or a home-based private educational program shall be required to provide a transcript of accomplishments at the previous school or educational program or the address from which this data may be secured. If transcripts are not available or do not contain appropriate information upon which to make placement decisions, the student shall be administered tests in accordance with established procedures.

Parents/guardians of students admitted to the district's elementary and secondary schools shall present immunization records as required by law. In addition, students are encouraged to have a complete physical prior to entering school.

The School District of West Salem shall not discriminate in admissions to any school, class, program or activity on the basis of sex, race, color, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REF.: Sections 115.28(8) Wisconsin Statutes
115.80
118.13
118.14
252.04
PI 9.03(1), Wisconsin Administrative Code

CROSS REF.: 420-Rule, Admission of Transfer Students
411-Rule, Discrimination Complaint Procedures
421, Entrance Age
422, Admission of Nonresident Students
453.3, Student Immunizations

APPROVED: March 22, 2004