

Early Admission to Five-Year-Old Kindergarten and First Grade

A. Early Admission to Five-Year-Old Kindergarten

1. On or before April 30th a parent/guardian with a child who is four years old on or before September 1 and who will turn five (5) no later than October 31 of the year they intend on enrolling may apply for early admission to kindergarten. The entire process will be completed on or before July 15<sup>th</sup>.
2. Prior to formal application, the building principal and a five-year old kindergarten teacher will interview the child's parent(s)/guardian(s) to determine the reasons for requesting early admission, the process and criteria for selection for early entrance.
3. Following the parent/guardian interview, the parent(s)/guardian(s) will request formal consideration for early admission to five-year-old kindergarten by submitting a written letter to the superintendent, who in turn will forward a copy to the building principal and Pupil Services Director to initiate the evaluation process.
4. Two five-year-old kindergarten teachers in cooperation with a four-year-old kindergarten teacher shall evaluate the child for potential success as an "early entrance" student. The team recommendation will be forwarded to the parent(s)/guardian(s) and principal. If the parent(s)/guardian(s) would like to pursue an evaluation, the school psychologist will coordinate an evaluation.
5. The criteria for early admission will be based on whether or not the child demonstrates: intellectual, motor and perceptual skill performance two standard deviations above the mean and social and emotional skills appropriate for entrance to five-year-old kindergarten.
6. Upon completion of the evaluation, the building principal will be provided with a report and schedule a meeting with the parents to discuss the team's recommendation with the parents regarding early admission.
7. Decisions may be appealed to the Superintendent based upon all presenting evidence; the Superintendent shall make a recommendation within ten work days to the parent(s)/guardian(s). If the parents so desire they can file an appeal to the Board to be heard at the next regularly scheduled Board meeting regarding their petition for early

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admission. The parent(s)/guardian(s) will be advised of the date of the meeting at which the decision on their request will be made. Parent(s)/guardian(s) will also be informed that they may request a closed session of the Board to discuss their request. The Board shall have final authority for deciding whether or not the child is to be granted early admission to five-year old kindergarten.

8. Once the student is enrolled, the placement may be reviewed after a trial period of a maximum of 30 school days. A final placement will be made by the team at that time.

B. Early Admission for First Grade

1. On or before April 30th a parent/guardian with a child who is five years old on or before September 1 and who will turn six (6) no later than October 31 of the year they intent on enrolling may apply for early admission to first grade. The entire process will be completed on or before July 15<sup>th</sup>.
2. Prior to formal application, the building principal and a first grade teacher will interview the child's parent(s)/guardian(s) to determine the reasons for requesting early admission, the process and criteria for selection for early entrance.
3. Prior to formal application, the building principal and a first grade teacher will interview the child's parent(s)/guardian(s) to determine the reasons for requesting early admission.
4. Following the parent/guardian interview, the parent(s)/guardian(s) will request formal consideration for early admission to first grade a written letter to the Superintendent, who in turn will forward a copy to the building principal and Pupil Services Director to initiate the evaluation process.
5. Two first grade teachers in cooperation with a five-year-old kindergarten teacher shall evaluate the child for potential success as an "early entrance" student. The team recommendation will be forwarded to the parent(s)/guardian(s) and principal. If the parent(s)/guardian(s) would like to pursue an evaluation, the school psychologist will coordinate an evaluation.

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6. The criteria for early admission will be based on whether or not the child demonstrates: intellectual, perceptual, motor, performance two standard deviations above the mean and social and emotional skills appropriate for entrance to five-year-old kindergarten
7. Upon completion of the evaluation, the building principal will be provided with a report and schedule a meeting with the parents to discuss the team's recommendation with the parents regarding early admission.
8. Decisions may be appealed to the Superintendent Based upon all presenting evidence; the Superintendent shall make a recommendation within ten work days to the parent(s)/guardian(s). If the parents so desire, they can file an appeal to the Board to be heard at the next regularly scheduled Board meeting regarding their petition for early admission. The parent(s)/guardian(s) will be advised of the date of the meeting at which the decision on their request will be made. Parent(s)/guardian(s) will also be informed that they may request a closed session of the Board to discuss their request. The Board shall have final authority for deciding whether or not the child is to be granted early admission to first grade.
9. Once the student is enrolled, the placement may be reviewed after a trial period of a maximum of 30 school days. A final placement will be made by the team at that time.

APPROVED: April 26, 2004  
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