West Salem School District Policy 542.5

NON-INSTRUCTIONAL STAFF HOLIDAYS AND VACATIONS

Non-instructional staff shall be granted holidays and vacations with pay in accordance with the current employee handbook.

A maximum of one week of paid vacation may be carried forward to the first month of the following year with prior approval of the superintendent.

APPROVED: April 10, 1981 REVISED: August 11, 1988

October 1990 February 1992

APPROVED: January 24, 1995 REVISED: September 23, 2013