

FINANCIAL REPORTS AND STATEMENTS

The district administrator shall maintain the accounts and reports of the district in auditable form. He/she shall prepare all fiscal reports, keep necessary records to control adequately the financial transactions of the district and prepare financial statements.

Further, the district administrator, in cooperation with other administrators, shall be responsible for filing all fiscal reports with city, state or federal agencies as may be required.

LEGAL REF.: Sections 65.90(3) Wisconsin Statutes  
120.16(4)  
120.18

APPROVED: December 5, 1995