CRISIS PLAN

Each September the District Crisis Plan should be reviewed with the appropriate staff members. Updates will be provided to appropriate staff and community emergency providers.

Procedures for fire, tornado, bomb threats, weapon and security issues requiring lock downs shall be included in the plans. Appropriate drills shall be completed as required by statute or local ordinance and/or at least once annually. The Building Principals and supervisors must ensure that all staff members are appropriately trained and familiar with the district plans. Teachers shall provide safety education and accident prevention instruction to students and take all reasonable precautions against injury. Principals are to construct appropriate building plans for implementing the district crisis plan.

The building principal shall develop emergency plans for evacuating the building during fire and other emergencies and for using the building for shelter in the safest manner possible during extremely inclement weather.

The transportation director shall instruct bus drivers on the procedures to follow in the evacuation of a bus and one drill shall be held annually for each bus. A copy must be in each bus and all bus substitutes familiarized with the plan. Students specifically must be instructed how to open the emergency door and when and how to call for help.

Drills shall be held to implement such plans to allow for order and efficiency in the event of a true emergency.

LEGAL REF.: Sections 118.07 Wisconsin Statutes
121.02(1)(i)
PI 8.01(2)(i), Wisconsin Administrative Code

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