

School District of West Salem  
Regular Board Meeting Minutes  
June 22, 2015  
Marie Heider Meeting Room – 7:00 p.m.

**Convene**

The meeting was called to order at 7:00 p.m. by President Thomas Helgeson. The meeting was noticed to the Coulee News, La Crosse Tribune, WLSU Radio 89 FM, WXOW TV-19, WKBT-TV, WKTY, WIZM, Union State Bank, First Community Credit Union, St. Joe's Country Market, River Bank-Barre Mills, West Salem Post Office, Village of West Salem, posted at each school, district web site, and district office on June 18, 2015.

*Pledge of Allegiance to the American Flag*

Thomas Helgeson led everyone in the recitation of the Pledge of Allegiance and Davita Molling recited the District Mission Statement.

*Roll Call*

Present: Syl Clements, Jane Halverson, Thomas Helgeson, Scott Scafe, Ken Schlimgen, Tom Grosskopf, and Catherine Griffin. Also in attendance – Administrators: Troy Gunderson and John Smalley; Student representatives: Gretchen Hanchette and Brennan Bahr. Finance Director: Davita Molling, Recording secretary: Patrick Bahr. Excused: Dean Buchanan, Eric Jensen, Michael St. Pierre, Mark Carlson, Mike Malott, and Lisa Gerke.

*Approval of Agenda*

Mrs. Halverson moved, Mr. Scafe seconded to approve the agenda as presented. Motion carried unanimously.

**Connection with the Community**

*Brennan Bahr reported on:*

The Summer Musical will be *Cinderella* and is being performed this weekend. The lead roles will be split between two casts.

*Gretchen Hanchette reported on:*

1. Drivers Education continues through the summer.
2. The swim team will have a home meet on Saturday.
3. The high school boys' baseball team competed at state this past weekend and lost 1-0.

*Correspondence*

A thank you note from the Clayton Jensen family was read.

*Public comments* – None.

*Written and Oral Reports*

Buildings and Grounds Committee – Mr. Clements reported that members from the hockey association were present with a request. Also discussed was a freezer at the elementary school, the Boys & Club use of facilities, the pool, district maintenance, and sports fields.

Finance Committee – Mr. Schlimgen reported on the 14-15 & 15-16 budgets, the 15-17 state budget and a five year plan.

### **Consent Agenda**

Mr. Scafe moved, Mr. Clements seconded to approve the Regular Board Meeting Minutes of June 8, 2015, and the invoices to be paid. Motion carried unanimously.

### **Discussion/Action Items:**

Mrs. Halverson moved, Mrs. Griffin seconded to accept the donation from Target Corporation for the elementary school. Motion carried unanimously.

Mr. Scafe moved, Mr. Grosskopf seconded to allow the administration to come up with a plan for the Boys & Girls Club to use the school facilities as they see fit, with the Board having final approval.

Mr. Gunderson reviewed information on the Strategic Planning survey, in preparation for the Board Retreat on June 30, 2015.

Mrs. Halverson moved, Mrs. Griffin seconded to approve the Employee Handbook for the 2015-16 school year as presented. Motion carried unanimously.

Mrs. Halverson moved, Mr. Clements seconded to hire Pamela Hansen, high school science teacher, and Amanda Flottmeier, Kathryn Fink and Melissa Hlavacka as elementary teachers. Motion carried unanimously.

Mr. Schlimgen moved, Mr. Scafe seconded to accept the resignations of middle school volleyball coach Julie Arentz and high school English teacher, Kim Butterfield. Motion carried unanimously.

Mr. Helgeson welcomed the motion for closed session: The Board will discuss, consider and, if appropriate, take action pursuant to Wis. Stats §19.85(1) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” regarding the salaries of specific administrators and district staff members; and (f) "Considering financial, medical, social or personal histories or disciplinary data of specific persons" regarding continued employment of a support staff employee.

Mr. Scafe moved, Mr. Schlimgen seconded that the Board convene in closed session at 7:37 p.m. A roll vote was taken: Mr. Scafe, Aye; Mr. Helgeson, Aye; Mr. Clements, Aye; Mrs. Halverson, Aye; Mrs. Griffin, Aye; Mr. Grosskopf, Aye; and Mr. Schlimgen, Aye. Motion carried unanimously.

*Closed Session*

Mr. Scafe moved, Mr. Schlimgen seconded to reconvene into open session at 8:25 p.m. Motion carried unanimously.

*Open Session*

Mr. Schlimgen moved, Mrs. Griffin seconded to approve 2015-16 salaries for administrators as presented. Motion carried unanimously.

Mr. Scafe moved, Mrs. Griffin seconded to approve 2015-16 salaries and contracts for district employees as amended.

**Adjournment**

Mr. Scafe moved, Mrs. Halverson seconded to adjourn at 8:32 p.m. Motion carried unanimously.

Respectfully submitted,

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Jane Halverson, Clerk