

December 2018

# WEST SALEM ELEMENTARY SCHOOL

475 North Mark Street, West Salem, WI 54669

Phone 608-786-1662

Fax 608-786-3415

Ryan Rieber- Principal

Lisa Gerke- Associate Principal

It is hard to believe that we are already in the mix of the holidays when it just seems that the school year started! Report cards will be going home with students on Wednesday, December 5th. Please take time to review and go over your child's report card with him/her. This is a great learning opportunity for you and your child. The report card is another way we communicate student growth and progress during the year. By seeing how your child grows from trimester to trimester is what we are also looking at here at WSES. Remembering that starting strong is good, but finishing strong is what we all are striving for! If you have any questions please contact your child's teacher.

With the winter months upon us and snow right around the corner, we offer a few reminders. Please have your child dressed for the weather on a daily basis. Our students will be outside for recess unless the temperature is below a real feel temperature of zero degrees. Please make sure to send your child with hats, mittens, boots, snow pants, and winter coats. Also please take time and **label** your child's items with initials or last name.

I am asking that we use extra caution when dropping off and picking up your child. When the snow begins to fall the sidewalk and parking lots may become slippery. Please make sure to slow down, look, and take a few extra minutes for the safety of all. If you drop your child off in the morning on either the North or South lot, please make sure to pull up to the sidewalk, pull as far forward as possible, and let your child off on the sidewalk side. Out of courtesy of others, please do not park or get out of your vehicle. The safety of all of our children is so important. Thank you for your cooperation!

As we are entering this holiday season, on behalf of West Salem Elementary students and staff, I want to wish all of our families a safe, joyous, and wonderful holiday season! We all have a great deal to be thankful for every day, and I am thankful for the opportunity to be able to work with our wonderful staff, your children, and you on a daily basis! West Salem is a wonderful community, and I am grateful to help serve the staff, students, and families!

Thank you, Happy Holidays, and a joyous New Year!  
Ryan Rieber, Principal

We are going to begin to supply parents monthly with a quick educational video that aligns with the time of the year that we are in. Moving into the holiday season, we know that this can be a joyous time for some, yet an extremely stressful time for others. How we can help our children deal with this stress is an important part of raising well-rounded people. This month we will look at and focus on how we can help support our children when they are experiencing stress. I hope that you find this helpful!

[https://www.youtube.com/watch?v=Sb\\_1Uct4mns&index=19&t=0s&list=PLD116B17FA2CE5F23](https://www.youtube.com/watch?v=Sb_1Uct4mns&index=19&t=0s&list=PLD116B17FA2CE5F23)

## Urgent: Tooth Bags Needed!!

The Elementary School provides tooth bags for students who lose a tooth at school. If you have any extra material and could sew a few tooth bags, the Elementary School could use some. **We are totally out!** The tooth bags can be dropped off at the Elementary School Office.



### EARLY RELEASE

WEDNESDAY, DECEMBER 5TH  
Students dismissed at 12:20pm  
Buses leave at 12:30pm

### HOLIDAY BREAK

NO SCHOOL  
Monday, December 24 -  
Tuesday, January 1, 2019

School resumes on Wednesday,  
January 2, 2019

Our 1st graders participated in a great lesson in compassion & generosity when they joined together to collect "Coins for Critters" as part of their unit learning about animals. Deb and Lucy from CRHS Pet Therapy program were so appreciated of their donation of \$320.22.



## Early Pick Up Procedures...



Just a quick reminder to please send a note with your child for their teacher if they are leaving early for any reasons or please call the office at 608-786-1662.

## Absences

Parents are requested to call the school between 7:30 a.m. and 8:30 a.m. whenever a child will be absent from school. You may also leave a voice mail message before 7:30 a.m. If we do not receive a call, the school secretary will contact you. This is done for the safety of your child, as we, along with you, need to be assured that your child is either at home or at school.

## Kindergarten Registration 2019-2020

If you have a student who will be five years old by September 1, 2019 and your child does not attend our 4K program, please contact the elementary school office at 786-1662 to pre-register.

All current 4K students will automatically receive a kindergarten packet.

## Four-Year-Old Kindergarten Registration/Screening

Mark your calendars now! 4K registration will take place on Tuesday, February 26th (**for last names that start with A-L**) and Thursday, February 28th (**for last names that start with M- Z**) from 6:30 p.m. to 7:30 p.m. at the elementary school. If you have a student who will be four years old by September 1, 2019 please join us.

Contact the elementary office at 786-1662 to pre-register.

Students need to bring a note to the Bus Driver if you will be riding a different bus at the end of the day.

Notes can be found on our website [www.wsaalem.k12.wi.us](http://www.wsaalem.k12.wi.us); click on Families tab; Transportation; Bus Rider Permission Slips



Thanks!!

## School District of West Salem Substitutes Needed in All Areas

There may be a time that works for you! The District is seeking qualified individuals who would like the opportunity to become part of our substitute team. Substitutes should have strong interpersonal skills, professionalism and the ability to work well with adults, children of all ages and the public.

2 ways to apply: 1) Create an account on WECAN and apply for either a certified (substitute teachers) or support staff (all other) position. 2) Visit [www.wsalem.k12.wi.us](http://www.wsalem.k12.wi.us), mouse over Our District, and click Employment Opportunities and click on Application. Return the application and background check authorization to District Office at 405 East Hamlin Street, West Salem, WI 54669.

### Substitute Teachers

- New laws in Wisconsin allow individuals with a bachelor's degree to become licensed substitute teachers.
- As a substitute you can dictate your own schedule and choose the types of jobs that most interest you.
- Pay starts at \$15 an hour
- For more information on becoming a substitute teacher, contact Barb at [buswell.barb@wsalem.k12.wi.us](mailto:buswell.barb@wsalem.k12.wi.us) or (608)-786-5302

### Substitute Paraprofessionals

- We are in need of substitute paraprofessionals (teacher's aides) in the elementary, middle and high school.
- If you have a desire to work with children with a variety of special needs, this may be the job for you.
- Pay starts at \$11 an hour
- This is the perfect job for parents of school-aged children as your schedule will line up with your child's.
- For more information on becoming a substitute teacher, contact Barb at [buswell.barb@wsalem.k12.wi.us](mailto:buswell.barb@wsalem.k12.wi.us) or (608)-786-5302

### Substitute Bus Drivers

- Flexible shifts: Morning runs are from 6 a.m. to 8 a.m. and afternoon runs are from 2:30 p.m. to 4:30 p.m.
- No prior experience? We will train you!
- The substitute driver rate is \$18.77 for the 2018-2019 school year.
- Contact Rick Kline, Transportation Director [kline.rick@wsalem.k12.wi.us](mailto:kline.rick@wsalem.k12.wi.us) or (608)-786-4356

### Substitute Kitchen Staff

- Come try subbing in our kitchens and get paid!
- The substitute cook rate is \$11 an hour for the 2018-2019 school year.
- No commitment and a flexible schedule
- No nights, weekends, or holidays. Plus, summers off!
- Contact Kerri at [feyen.kerri@wsalem.k12.wi.us](mailto:feyen.kerri@wsalem.k12.wi.us) or 608-786-3078

## Bus Rider Permission Form

On \_\_\_\_\_ I give permission to my child,  
(Date)

\_\_\_\_\_  
(Student's Full Name) (Grade)

To ride bus # \_\_\_\_\_ with \_\_\_\_\_  
(Student they are riding with)

Reason: \_\_\_\_\_

\_\_\_\_\_  
(Parent/Guardian Signature) (Date)

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(Student they are riding with)

Reason: \_\_\_\_\_

\_\_\_\_\_  
(Parent/Guardian Signature) (Date)

**West Salem Elementary School  
Student Procedures  
2018-19**

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**Before School Playground  
Student Locations  
7:30-8:00am**

**K, 1 and 2 - South Playground (kindergarten wing)  
3, 4 - North Playground (behind the school)**

**\*When the temperature is 39 degrees or below, the green flag will be out and early bus riders, bus #1, #10, and #21 will report to the MP Room (lunch room) until 7:30am.**

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**Before School Inclement Weather  
Student Locations  
(Rain and/or Feels like 10 degrees or lower)  
7:30-8:00am**

**Grade K Assembly Room  
Grade 1 - Front Gym  
Grade 2 - Back Gym  
(Students in grades K-2 may take backpacks/coats to lockers first)  
Grades 3, 4 - Upstairs-Hallways**

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**Student Dismissal Times**

**Grade K - 3:08  
Grade 1 - 3:09  
Grades 2, 3, 4 - 3:10 (bell)**

**\*Late bus riders, buses #1, #10 and #21 report to the LMC.**

# NOTES FROM THE SCHOOL NURSE

## **When to Keep Your Child Home:**

- Fever: greater than 100 degrees. For fever and flu symptoms, a student should not return to school until the fever has been gone for 24 hours without the use of medication
- Vomiting: return 24 hours after vomiting stops
- Diarrhea: return 24 hours after diarrhea stops
- Rash: rash that is open and draining or a rash with a fever
- Contagious Diseases: (strep throat, impetigo, pink eye) A student may return after 24 hours of treatment with antibiotic
- Nuisance Diseases: head lice, scabies, ringworm - must be treated before returning to school
- Chicken Pox: child may return to school 5-7 days after onset of rash, with all sores dry and scabbed over

**Please notify you child's school if your child is absent due to illness or injury.**

## **If Your Child is Injured at School**

**When your child is injured:** If your child is injured and requires any type of modification to the school day, a physician's note listing those modifications is required. Students must attend Physical Education and recess unless a physician specially excuses them from those activities. The physician may fax these modifications to the school. Fax number at the Elementary school is 608-786-3415.

**Illness or Injury at School:** Students who become ill or injured at school will be seen in the health office by trained staff. If your child is unable to return to class, a parent will be contacted. For you child's comfort, please make arrangements to pick them up as soon as possible.

Congratulations to the fourth graders for donating **697 items** to the local food pantry.

Hoff: 219 items  
Wegner: 172 items  
McKinney: 105 items  
Ihle: 87 items  
Thornton: 63 items  
Schmidt: 51 items

