

**WEST SALEM SCHOOL DISTRICT
2018 SUMMER SCHOOL
JULY 23 – AUGUST 10, 2018
GRADES 3-5 (INCOMING)**

HANDBOOK AND REGISTRATION INFORMATION

The West Salem School District's summer school program will be held July 23 – August 10, 2018 from 8:30-11:35am, and is available to all public and parochial school students who reside within the school district's boundaries.

Students in grade 3 – 8 (incoming) will be able to attend three, 50-minute classes during this three week program. Class choices include both enrichment classes and intervention classes; however, intervention classes are by invitation only. Classes will be held at the elementary school and at the high school.

Daily Schedule:

| | |
|-------------|------------------|
| 8:00 | Student Drop Off |
| 8:25 | Bell |
| 8:30-9:20 | Class 1 |
| 9:20-9:45 | Snack Break |
| 9:50-10:40 | Class 2 |
| 10:45-11:35 | Class 3 |
| 11:45 | Buses Dismissed |

Snack Locations:

| | |
|------------|-----------------------|
| Grades 3-5 | ES Multi-Purpose Room |
| Grades 6-8 | HS Commons |

Busing Information

Buses will unload middle school students at the high school. Buses will load in the bus loading zone at summer school dismissal.

Buses will be assigned to designated areas/stops. See information enclosed from the transportation department. Contact Monica Quinn at the District Office at 786-0700 with questions regarding bus transportation.

Student Drop Off and Pick UP

Students may be dropped off and picked up at the elementary school in the south (kindergarten wing) or north (gym side) parking lots. Middle school students, or those students with classes at the high school, may be dropped off at the high school. The front loop at the elementary is for buses only. Drivers need to be very alert to children exiting vehicles. Please drive slowly.

Student Safety

Students walking to and from school should stay on designated routes determined by parents. Students must go directly home or to their designated place right after summer school dismissal. Parents should talk to their children about the danger of accepting rides or going any place with strangers. During summer school hours, students will be supervised walking between the buildings.

Student Arrival

On the first day of summer school all K-5 students will go to the elementary gym and/or multi-purpose room to meet his/her teacher **at the beginning of each class. Middle school students (6-8)** will go to the high school commons.

On the second day of summer school and there after students will go to his/her class when the bell rings.

Students may arrive at 8:00 a.m. and go to the following locations:

| | |
|------------|---------------------|
| Grade K-1 | ES South Playground |
| Grades 2-4 | ES North Playground |
| Grades 5-8 | High School Commons |

Inclement Weather

When the flag is out it means that students will be inside due to weather conditions.

Students will report to the following locations:

| | |
|------------|-----------------------|
| Grade K | ES Assembly Room |
| Grades 1-4 | ES Multi-purpose Room |
| Grades 5-8 | High School Commons |

At the 8:25 bell, students report to his/her first class. Students should bring his/her summer school schedule with them the first several days of summer school.

Absences

If your child will be absent from summer school, please call the Elementary School Office at 786-1662 by 9:00 a.m.

Snack/Break

Students may choose to purchase a school prepared snack during the break using his/her 4-digit lunch number or by paying with cash. Free and reduced rates apply for this snack for those who qualify. Students may also bring his/her own snack from home. Cost of school prepared snack is approximately \$1.50 for full price and Free for all Free or Reduced kids. You **MUST** have money in your lunch account. There will be no charging allowed. Ice Cream and other ala carte items will be available for approximately \$1.00 each (**cash only**). Milk will be available for \$0.50.

Class Fees

Class fees should be paid **on the first day of summer school or be paid via Skyward Family Access online after July 1, 2018**. Make checks payable to West Salem Summer School and return to the elementary or middle school. **Please do not send money at this time.**

Student Behavior

It is expected that all students behave in a respectful, responsible and safe manner while attending summer school. Misbehavior may result in a student not being allowed to attend summer school.

Registration

Students who currently attend a School District of West Salem public school will register online. Online registration will begin April 23 via Skyward Family Access (please refer to the attached online registration letter for directions). If unable to register online, please contact Stephanie Williams, Summer School secretary, at 608-786-1662 for assistance.

Final Schedules

Transportation information will be distributed in May. Final schedules can be viewed, including the class locations and class fees, via Skyward Family Access the week prior to summer school.

Late Registrations (After last day of school)

Forms are available on the district website (www.wsalem.k12.wi.us) or at the District Office. Completed forms should be dropped off or mailed to:

West Salem Elementary School
Attn: Summer School
475 N. Mark Street
West Salem, WI 54669

Elementary Office Hours are July 16-20, 9:00 am to 12:00 pm. Call or stop in to register. You may pick up your final schedule during the week of July 16-20 or print a copy via Skyward Family Access.

CLASSES OFFERED FOR GRADES 3-5 (INCOMING)

*****Please choose classes based on your child's grade for the upcoming 2018-2019 school year*****

Basketball:

The various skills in basketball will be taught. Skills will be incorporated into lead-up games, activities and regular games. Activities such as: lightning, 2 on 2, 3 up, basketball golf, dribble knock out, ten passes plus others will be included. Tennis shoes are required. Boys and Girls will be in separate classes.

Cost: No Charge

Grades: (3-5)

Teacher: Mr. Quick (girls) & TBD (boys)

Beginning Knitting

Come join the fun and learn how to knit or further your current knitting skills! We will make at least 2 projects as well as make our own knitting needles and a tote bag to keep our supplies.

Cost: \$8.00

Grades: (3-4) (5-8)

Teacher: Ms. Ruddock

Comida de Latino America!

Come learn about different customs and foods from six Latin American countries. This course will focus on Guatemala, El Salvador, Honduras, Nicaragua, Costa Rica and Mexico. We will talk about different customs from each country as well as tasting many new flavors and foods. Come prepared to get a little dirty as we learn to prepare some different food from tropical countries of Latina America and learn to speak some Spanish!

Cost: \$5.00

Grades: (5-8)

Teacher: Ms. Tofstad

Crazy for Crafts:

Have fun making homemade craft projects using every day materials. Learn how to weave with yarn and make creative artifacts.

Cost: \$5.00

Grades: (3-4)

Teacher: Ms. Steers & Ms. Christianson

Fun with Movement:

Join us for enjoyable activities that will keep us active. We will play various games that involve all kinds of skills, including throwing, catching, running, jumping, fitness, and kicking. Course objectives: Use a variety of movements & equipment, Get up and keep heart rate up and Participate in individual, partner, small & large group activities.

Cost: No Charge

Grades: (3-4)

Teacher: Ms. Meyers

Home Alone Safety:

This class is for students who spend time alone at home. It will cover topics such as basic cooking, self-care, first aid, safety aid, safety tips and how to handle emergency situations.

Cost: \$7.00

Grades: (4-5)

Teacher: TBD

Math (By Invitation Only):

Concentrated instruction will be given working on basic math facts and math comprehension skills. Students invited to this class must take this class before any enrichment classes.

Cost: No Charge

Grades: (3-5)

Teacher: Various

Reading (By Invitation Only):

Concentrated instruction will be given working on word recognition and comprehension skills. Students invited to this class must take this class before any enrichment classes.

Cost: No Charge

Grades: (3-5)

Teacher: Various

Recycled Art

Use “junk” to create a variety of “treasures”. We will make handmade paper, stamps, jewelry, sculptures, books, bags and paintings.

Cost: \$2.00

Grades: (3-5)

Teacher: Ms. Hemker

Science Experiences:

Observe! Predict! Experiment! Come join the world of science and become a scientist. You won't be sitting in your seats much! You'll be doing experiments every day! As one student said last year, "Science is awesome!" Come join the fun!

Cost: \$8.00

Grades: (3-5)

Teacher: Ms. Karl

Show Choir:

Have fun singing and dancing to classic oldies, Disney songs or songs from Broadway! Show Choir students will spend their time learning choreography and music. On the last day of class they will share their hard work with all of summer school, plus family and friends. The cost covers a rehearsal CD and a t-shirt. ***Participants must attend the last full week of show choir.***

Cost: \$15.00

Grades: (3-4) (5-6)

Teacher: Ms. Nimm

Spheros, Scratch and Hopscotch

Students will learn basic coding concepts and practice them using Spheros, Scratch and Hopscotch to create original projects.

Cost: \$3.00

Grades: (5-6)

Teacher: Ms. Dederich

Summer Reading Club

Do you want a chance to relax and read a great book with your friends? If so, summer reading club is for you! Students will have the chance to read and discuss their stories with their friends both outside in the sunshine and in the classroom. We will also be doing mindfulness activities like meditation and yoga each day. As students read, they will be practicing their comprehension strategies with lessons on inferring, visualizing, questioning, making connections and summarizing.

Cost: No Charge

Grades: (3-4)

Teacher: Ms. Thornton

INFORMATION ONLY

American Red Cross Babysitter's Training

Dates to be determined, please watch for flyers

The American Red Cross Babysitter's Training course is fun and fast-paced with hands-on activities, exciting video, role-plays and lively discussions. Youth ages 10 to 18 learn child-care, first aid, leadership and communication skills. The class participant fee includes a Babysitter's Training Handbook, Emergency Reference Guide and CD-ROM for babysitters to use in the class and on the job.

Registration forms for Babysitter's Training are available in the Elementary, Middle, or District Offices.

Cost: \$35.00 Ages: 10 to 18 West Salem Elementary-Assembly Room Teacher: Mrs. Jehn

2018 School District Summer Swimming Lessons

School district swimming lessons will be offered during the following weeks:

Session 1 - June 11-22
Session 2 - June 25 - July 6
Session 3 - July 9-20

Lessons will be held from 8:00 a.m. -12:00 p.m. for all three sessions with an option of evening lesson times during the first and second session only. Lessons are 45 minutes in length. Parents are responsible for transportation. **Swimming lessons will not be offered during the three week academic summer school session from July 23-August 10**

On-Line Registration will be available April 23

If you have any questions, or need assistance, please contact Stephanie Williams, Summer School Secretary at 608-786-1662 or williams.stephanie@wsalem.k12.wi.us

Please note: If your child does not attend a West Salem public school, you will **NOT** be able to register online. Please contact Stephanie Williams to request further assistance.

1. Start your internet browser
2. In the address line, type: www.wsalem.k12.wi.us
3. Click the "FAMILY" tab and then click the "SKYWARD FAMILY ACCESS" button
4. Type in your Family Access Login and Password. If you've forgotten your login name and password, click the "Forgot your login/password?" link and an email will be sent to you with your login information.
5. Once you are logged in, click the **Arena Scheduling** button on the left side on the screen.
6. Under the Summer School heading, click on 2018-19 under your child's name.
7. Once you have decided which courses you will be registering for, you may begin scheduling. All classes available for your child's grade level will be shown.
8. Once you find your course, it will display how many seats are still available (Seats Avail column), if it fits in your schedule (Fit column), and displays **ADD** if there are still seats available (Option column). Click on the **ADD** button to add this to your schedule. It will now display that you are enrolled in this course.
9. If you click the "ADD" button for a course that shows "NO" in the Fit column, it will display a warning message.
10. If your registration has taken the last spot for that course, it will show that "ENR" under the "FIT" column and then "CLOSED" under the Seats Avail column.
11. If you decide to "unenroll" from a course, you can click on "REMOVE" under the Option column.
12. Once you have all of your Summer School courses selected, you can click on the Selected Classes tab and view all of your courses.
13. If everything looks correct, you can click the "PRINT SCHEDULE" button to print a copy of your schedule. If it's not printed at this time, you can log into Family Access at any time, click on Arena Scheduling button, select 2018-2019 under your child's name for Summer School, and click on "VIEW/PRINT SCHEDULE". Once on this screen, click the "PRINT SCHEDULE" button.
14. Repeat steps 6-13 for each additional child that you wish to register for Summer School courses.
15. When finished, click the Logout button on the title bar in the upper right corner.



Bus Information
Summer School 2018
July 23 - August 10



***Please return to your student's
teacher if you need busing for
Summer School***

STUDENT INFORMATION

| | | |
|-------------------|------------|---------------------|
| Student Last Name | First Name | Grade (2017-18) M/F |
| Student Last Name | First Name | Grade (2017-18) M/F |
| Student Last Name | First Name | Grade (2017-18) M/F |
| Student Last Name | First Name | Grade (2017-18) M/F |

Parent's Names _____

Home Address _____

Telephone Number _____ Today's Date _____

DOES YOUR CHILD REQUIRE SPECIAL EDUCATION BUSING? ☐ YES ☐ NO

PICK-UP LOCATION

☐ Home _____
House # Street Name Unit # Home Phone #

☐ Daycare _____
House # Street Name Unit # Daycare Phone #

Daycare Provider's Name _____

DROP-OFF LOCATION

☐ Home _____
House # Street Name Unit # Home Phone #

☐ Daycare _____
House # Street Name Unit # Daycare Phone #

Daycare Provider's Name _____