



School District of West Salem

405 East Hamlin Street
West Salem, WI 54669

DEGREE APPROVAL FORM

Please fill out this form and return it to Patrick Bahr, Superintendent/School Board Executive Assistant, the District Office for degree approval. This form must be completed and submitted for approval *prior* to for degree advancement on the salary scale. Please refer to the Employee Handbook: Advanced Degree/Program Degree.

Final transcripts must be submitted to Patrick by August 15 for advancement.

If you have any questions, please contact the Patrick (x2153).

Teacher Name _____

Current Position (level or assignment) _____

Current Degree _____



Name of college or university _____

Name of Advanced Degree/Program Degree to enroll _____

Anticipated date of receiving degree _____

Briefly describe how this course will improve your professional performance and applies to your teaching assignment. Attach brochure/flyer/course syllabus if needed.

_____ Approved _____ Denied _____ Date March 2018

Denial Reason: _____

Superintendent's Signature _____