

West Salem School District  
Policy 251

ORGANIZATION FOR ADMINISTRATIVE PURPOSES

Responsibility shall flow simply and clearly from students to teachers, to building principals, to the superintendent and to the Board of Education. However, nothing in this policy is intended to interrupt the free and open flow of ideas and assistance among personnel at all levels.

The superintendent shall be accountable for all activities and personnel in the district and building principals shall be accountable for all activities and personnel in their respective buildings.

Decision making shall be kept as near the task as possible. Each staff member should be told to whom he/she is responsible and be informed of his/her function.

Central office staff shall always work through the superintendent.

APPROVED: May 13, 2003  
REVISED: October 10, 2011