

STUDENT CONDUCT RULES AND DISCIPLINE GUIDELINES

The following acts are unacceptable by students attending West Salem School District. Any disciplinary action that follows does not imply or require that a step-by-step progression of increasing severity be employed by an administrator when dealing with a violation. However, there shall be a logical relationship between the severity of the offense and administrative action.

1. Violations Against Persons

- a. Hazing: The broad definition of HAZING, as adopted by the School District of West Salem is any action taken or situation created intentionally, whether on or off school grounds with or without consent, to produce excessive physical fatigue, embarrassment, or public ridicule or possibly cause mental or physical harm or injury to a person or property in the context of initiating that person into a student group. "Student groups" include schools, school-sponsored groups, clubs or organizations having students as their primary members or participants. It includes all grade levels, classes, teams, activities or particular school events.

- (1) Minimum Action: Student conference and parent/guardian contact.
- (2) Alternative Action: Police notification, detention or suspension
- (3) Maximum Action: Expulsion

- b. Fighting: Mutual combat occurring on district school grounds, school property or school sponsored activities in which both parties have contributed to the situation by verbal and/or physical action.

- (1) Minimum Action: Student conference and parent/guardian contact
- (2) Alternative Action: Detention or suspension, police notification
- (3) Maximum Action: Expulsion

- c. Harassment/Bullying: Participating in or conspiring

West Salem School District  
Policy 443

with others when on district school grounds, school property, off school grounds when school related, school sponsored activities or through the use of technology (cyber bullying) to engage in harassing acts which injure, degrade or disgrace other individuals. Harassment is conduct that threatens or endangers the physical or emotional safety of an individual or group. Harassment can be in the form of physical, verbal or written, and also includes harassment performed through the use of technology.

- (1) Minimum Action: Student conference and parent/guardian contact
- (2) Alternative Action: Detention or suspension
- (3) Maximum Action: Expulsion

d. Interference/obstruction of the student learning process: Any intentional action when on district school grounds, school property or school sponsored activities taken to attempt to prevent a staff member from exercising his/her lawfully assigned duties.

- (1) Minimum Action: Student conference and parent/guardian contact
- (2) Alternative Action: Detention or suspension
- (3) Maximum Action: Expulsion

e. Weapons: See policy 832

f. Assault: Committing an act when on school property or school sponsored activities with the intent to cause fear in another of immediate bodily harm or death or intentionally inflicting or attempting to inflict bodily harm upon another.

- (1) Minimum Action: Suspension, parent/guardian contact and police notification
- (2) Maximum Action: Expulsion

## 2. Violations Against Property

a. Unauthorized/illegal use of school property.

- (1) Minimum Action: Student conference and parent/guardian contact

West Salem School District  
Policy 443

- (2) Alternative Action: Police notification, detention or suspension
  - (3) Maximum Action: Expulsion
- b. Vandalism to school property.
- (1) Minimum Action: Parent/guardian contact, restitution and/or clean up
  - (2) Alternative Action: Detention or suspension, police notification
  - (3) Maximum Action: Expulsion
- c. Vandalism to property of staff members and others.
- (1) Minimum Action: Parent/guardian contact, restitution and/or clean up
  - (2) Alternative Action: Detention or suspension, police notification
  - (3) Maximum Action: Expulsion
- d. Theft: The unauthorized taking or knowingly unauthorized possession of the property of another, including school property.
- (1) Minimum Action: Student conference parent/guardian contact, restitution
  - (2) Alternate Action: Detention or suspension, police notification
  - (3) Maximum Action: Expulsion
- e. Robbery/extortion: The obtaining of property from another where his/her consent was induced by the use of force or threat of force.
- (1) Minimum Action: Suspension, parent/guardian contact, police notification
  - (2) Maximum Action: Expulsion
3. Other Violations
- a. Violation Against Traffic Regulations on School Premises
- (1) Minimum Action: Student conference, parent/guardian contact

West Salem School District  
Policy 443

- (2) Alternative Action: Suspension of parking privileges
  - (3) Maximum Action: Police notification
- b. Willful disobedience: Refusal to follow school rules/regulations other than those outlined in this rule.
- (1) Minimum Action: Student conference and parent/guardian contact
  - (2) Alternative Action: Detention or suspension
  - (3) Maximum Action: Expulsion
- c. Disruptive behavior: Behaviors which interfere with effective operations and the educational environment of the school.
- (1) Minimum Action: Student conference and parent/guardian contact
  - (2) Alternative Action: Detention or suspension
  - (3) Maximum Action: Expulsion
- d. Defiance of authority: Willful refusal to follow a reasonable direction/order given by a staff member.
- (1) Minimum Action: Student conference and parent/guardian contact
  - (2) Alternate Action: Detention or suspension
  - (3) Maximum Action: Expulsion
- e. Record or identification falsification: Falsifying a signature or date on an official record or permit slip or refusing to give correct identification or giving false identification when identification is requested by a staff member.
- (1) Minimum Action: Student conference and parent/guardian contact
  - (2) Alternative Action: Detention or suspension
  - (3) Maximum Action: Expulsion
- f. Unauthorized distribution of materials: Distribution of inflammatory or libelous material on school property.
- (1) Minimum Action: Parent/guardian contact

West Salem School District  
Policy 443

- (2) Alternative Action: Detention or suspension
  - (3) Maximum Action: Expulsion
- g. Leaving school grounds during school hours without proper approval.
- (1) Minimum Action: Student conference and parent/guardian contact
  - (2) Alternative Action: Detention or suspension
  - (3) Maximum Action: Expulsion
- h. Chronic or unexcused absenteeism: See 431-Rule
- i. Student attire and grooming: Manner of dress or grooming which violates the dress code outlined in the student handbook and/or presents a clear danger to health or safety, causes an interference with work, creates classroom or school disorder or damages school property or is pervasively vulgar.
- (1) Minimum Action: Student conference, student must immediately change their attire and parent/guardian contact
  - (2) Maximum Action: Suspension
- j. Trespassing: Students physically present in school buildings or on school property without proper authorization.
- (1) Minimum Action: Police notification and parent/guardian contact
  - (2) Alternate Action: Detention or suspension
  - (3) Maximum Action: Expulsion
- k. Disorderly conduct: Using offensive, obscene or abusive language, using language which is disrespectful or threatening to others, making obscene gestures to others or engaging in boisterous and noisy conduct.
- (1) Minimum Action: Student conference and parent/guardian contact
  - (2) Alternate Action: Detention or suspension
  - (3) Maximum Action: Expulsion

West Salem School District  
Policy 443

Note: If any of the above disorderly conduct acts are indirectly or directly directed toward a staff member, suspension is automatic.

- l. Tobacco: See policy 831
- m. Alcohol and other drug use: See policy 443.1
- n. Snowballing on school grounds at anytime or throwing objects of any kind in a school building or in the vicinity of a school.
  - (1) Minimum Action: Student conference and/or parent/guardian contact
  - (2) Alternative Action: Detention or suspension
  - (3) Maximum Action: Expulsion
- o. Violation of academic integrity standards: cheating, plagiarism, forgery, or theft.
  - (1) Minimum action: Assigned a "0" for work in question.
  - (2) Alternative action: Grade reduction, detention, or suspension or withdrawal from class with a failing grade
  - (3) Maximum action: expulsion
- p. Engaging in any activity forbidden by law that interferes with school purposes; including but not limited to pulling a fire alarm, false 911 calls, bomb threats, possession or detonation of fireworks or other explosive devices, and arson.
  - (1) Minimum Action: Parent/guardian contact,
  - (2) Alternate Action: Suspension, police notification
  - (3) Maximum Action: Expulsion
- q. Other Types of Conduct Not Allowed in School
  - Gambling
  - Public Displays of Affection (PDA) beyond handholding/hugging
  - Possession/use of laser pointers

West Salem School District  
Policy 443

- Possession/use of squirt guns/water balloons or other apparatus designed to shoot water
- Skateboards and in-line skates should not be used in the parking lot or sidewalks on school property.

- (1) Minimum Action: Student conference and/or parent contact
- (2) Alternate Action: Detention or suspension, police notification
- (3) Maximum Action: Expulsion

Note: Items may be confiscated.

The School District of West Salem shall not discriminate in standards and rules of behavior, including student harassment, disciplinary measures, including suspensions and expulsions, on the basis of sex, race, color, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability. Discrimination complaints shall be processed in accordance with established procedures.

A copy of this Code shall be printed in the high school student handbook and given to each parent in the elementary and middle schools. Both signatures of parent and student signify that they have read and understand the rules set forth. In addition, this Code shall be provided to, and discussed with, students of the District early in each school year.

LEGAL REF.:

Sections 118.13 Wisconsin Statutes 120.13(1)  
PI 9.03(1), Wisconsin Administrative Code

CROSS REF.:

443-Rule, Student Conduct Rules and Discipline Guidelines  
411.1 Harassment and/or Bullying of Students  
411-Rule, Discrimination Complaint Procedures  
443.1, Student Alcohol and Other Drug Use  
443.2, Student Conduct on School Buses  
443.3, Student Use of Two-Way Communication Devices  
447.1, Use of Physical Force by Staff  
447.2, Detentions  
447.3, Student Suspensions/Expulsions  
831 Tobacco Prohibition Enforcement Procedures  
111, Sexual Harassment

West Salem School District  
Policy 443

APPROVED: January 10, 2005  
AMENDED: September 24, 2007  
Formerly Policy: 443-Rule  
REVISED: September 14, 2009  
May 23, 2011