

PURCHASING

All purchases must be authorized by the superintendent's office. With the exception of purchases made with petty cash, no purchases shall be approved or made without purchase orders.

All purchases must be pursuant to the adopted budget.

LEGAL REF.: Section 120.13(5) & (33) Wisconsin Statutes

CROSS REF.: 672-Rule, Purchasing Procedures
673, Payment Procedures

APPROVED IN PART: November 16, 1981

REVISED: March 28, 1983
December 5, 1995