

School District of West Salem  
Regular Board Meeting Minutes  
August 12, 2019  
Marie Heider Meeting Room – 7:00 p.m.

**Convene**

The meeting was called to order at 7:01 p.m. by President Jane Halverson. The meeting was noticed to the Coulee Courier, La Crosse Tribune, WLSU Radio 89 FM, WXOW TV-19, WKBT-TV, WKTY, WIZM, Union State Bank, First Community Credit Union, St. Joe's Country Market, River Bank-Barre Mills, West Salem Post Office, Village of West Salem, posted at each school, district web site, and district office on August 8, 2019.

*Pledge of Allegiance to the American Flag*

Mr. Grosskopf led everyone in the recitation of the Pledge of Allegiance and Mrs. Fitzgerald recited the District Mission Statement.

*Roll Call*

Present: Jane Halverson, Ken Schlimgen, Tom Grosskopf, Catherine Griffin, Robin Fitzgerald, and Sean Gavaghan. Also in attendance – Administrators: Troy Gunderson, Ben Wopat, Eric Jensen, Mike Malott, Ryan Rieber, and Shawn Handland; Student representatives: Summer Houck and Liam Sjoquist. Recording secretary: Patrick Bahr. Excused: Syl Clements, Deanna Wiatt.

*Approval of Agenda*

Mr. Gavaghan moved, Mrs. Griffin seconded to approve the agenda as presented. Motion carried unanimously.

**Connection with the Community**

*Summer Houck, Student Representative, reported on:*

1. Link Crew is starting their training and the process of welcoming the incoming freshman next Wednesday, August 21st.
2. NHS is holding a blood drive during registration tomorrow in the high school library from 10:00 a.m. to 4:00 p.m.

*Liam Sjoquist, Student Representative, reported on:*

1. The dance team recently finished up their dance camp, July 29th through August 2nd.
2. The fall sports meeting took place on July 29th and a few sports have already started practice, including football with their first game next Friday against GET at home.
3. Interested seniors started the SEP jumpstart class last week, August 5th and will be held through August 16th.

*Correspondence*

An announcement from Kerri Mallicoat, Director of Nutrition Services, was read

A thank you note from Elaine Clements and family was read.

A thank you note from Jackie Strutt and family was read.

#### *Public comments*

Steve Martin spoke regarding the band and choir trips. Paula Dunnum spoke regarding the band and choir trips, Spanish and other trips, and inquired about the activity fees being collected.

#### *Written and Oral Reports*

CESA #4 Board of Control – Mrs. Halverson reported on the events of the Board of Control’s August meeting.

Business Operations Committee - Mrs. Griffin reported on the following meeting agenda items: 18-19 & 19-20 Budgets, Crisis Response Plan, and the maintenance/custodial staffing & 5-year equipment replacement plan.

Workforce Engagement & Development Committee – Mr. Grosskopf reported that the Employee Handbook was reviewed.

District Strategic Initiative updates by the Superintendent’s Cabinet Team and the superintendent were reviewed.

Mr. Gunderson announced: the resignation of Karen Johnson-school nutrition; and the hiring of paraprofessionals-Christina Keller, Angela Hemker, Sarah Schnick, Lucy Hubbell, Jessica Radke, part-time custodian-Stuart Hass, transportation mechanic-David Hass, district band office assistant-Leslie Malekovic, and maintenance-John La Fleur.

Information on Seclusion and Restraint for the 18-19 school year was reviewed.

#### **Consent Agenda**

Mrs. Griffin moved, Mr. Schlimgen seconded to approve the consent agenda items:

- a) Regular Board Meeting Minutes of July 22, 2019, and the Special Board Meeting Minutes of July 31, 2019;
- b) invoices to be paid;
- c) resignation of Amy Hanson from her middle school musical contracts, and from special education teacher Lisa Andresen;
- d) donations from the June Dairy Days Association for high school football;
- e) Open Enrollment requests for the 19-20 school year as presented;
- f) administration’s co-curricular recommendations-high school cross country volunteer coach-Cameron Robaczewski, middle school football assistant coach-Brad Trocinski and Matt Duster, high school boy’s soccer volunteer coach-Steve Averbeck, high school volleyball assistant coach-Mackenzie Rechner, Theresa Schramm and Allison Schullo, high school cheer head coach-Amber Walter, and high school cheer assistant coach-Angela Davidson;

g) hire Amanda Beld as the Middle School Associate Principal, pending release from her current contract.

Motion carried unanimously.

**Discussion/Action Items:**

Music department teachers Amy Hanson, David Kies and Kelli Martin presented their request for the band and choir to travel to Florida in the Fall of 2020, and answered questions from the Board. Mr. Schlingen moved, Mr. Grosskopf seconded to approve the band and choir trip to Florida in the Fall of 2020, with a maximum of two days off of school and not to exceed \$1,400 per student. Motion carried unanimously.

Mr. Grosskopf moved, Mrs. Griffin seconded to approve the Employee Handbook as amended and to include changes to the vacation schedule as recommended by the Workforce Engagement and Development Committee. Motion carried unanimously.

Mrs. Griffin moved, Mr. Grosskopf seconded to approve the Crisis Response Plan as presented. Motion carried unanimously.

Mr. Schlingen moved, Mr. Gavaghan seconded to approve the administration's request for two part-time paras for the elementary school as presented. Motion carried unanimously.

Mrs. Griffin moved, Mrs. Fitzgerald seconded to approve the administration's request for additional para support at the middle school as presented. Motion carried unanimously.

The Board and administration held a discussion regarding the orange frog presentation from the Special Board Meeting of July 31, 2019. No action was taken.

The Board held a discussion regarding the broadcasting of school board meetings. No action was taken.

**The list of to do items / information requests was reviewed. No action was taken.**

**Adjournment**

Mrs. Griffin moved, Mr. Gavaghan seconded to adjourn at 9:16 p.m. Motion carried unanimously.

Respectfully submitted,

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Robin Fitzgerald, Clerk