



WEST SALEM ELEMENTARY SCHOOL

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TAMI BAGSTAD – PRINCIPAL, LISA K. GERKE – ASSOCIATE PRINCIPAL

Together . . . Every student, Everyone, Every day!

Acceptable Use Agreement

Student Name: _____ Grade: _____ Teacher: _____

The School District of West Salem grants the user permission to use district equipment for school and home use based on mutual agreement of the following:

Agreements

1. I will return the equipment at the established due dates and times, and understand that I may be billed for replacement costs if equipment is intentionally damaged, lost, or not returned promptly.
2. I will treat this equipment with care and maintain the equipment in clean condition.
3. I will avoid use in situations that are conducive to loss or damage.
4. I will follow general maintenance alerts and advice from district technology personnel.
5. I will promptly report any malfunction, loss, damage or theft to the district through the help desk system located on the district's web page (District website > Families > Technology Help).
6. I will always leave the equipment in the case provided.
7. When using this equipment, I will adhere to the School District of West Salem's Acceptable Use Policy and Technology Use Agreement at all times and locations.
8. Tampering with the device or provided resources is a violation of this Acceptable Use Policy.

I understand that if my child violates the above, my child may not be permitted to use school equipment and may be billed for any costs incurred.

Parent/Guardian Signature

Date

Please mark one box:

We will be taking the insurance

We are **declining** insurance