

B. Attendance Requirements

1. Any participant who has an unexcused absence for any part of the school day shall be ineligible to practice and ineligible to compete or participate for that school day.
2. Any participant who is absent from school for any part of the day of an event shall be ineligible to compete/participate unless:
 - a) The absence was due to a school function.
 - b) Permission for the absence has been granted by the administration.
 - c) Extenuating circumstances exist. In such cases, the building principal or designee shall determine whether or not the student shall be ineligible.
 - d) A participant may be gone for a medical/ dental appointment, however to be eligible to participate the appointment must be verified with a note from the doctor upon return to school.
 - e) Any attempt to circumvent this attendance requirement may be met with an administrative consequence.
3. Pre-excused absences under Wisconsin Statutes 118.15(3) are not exempt from this policy.

C. Additional Requirements Applicable to Athletes

1. In order to participate in interscholastic athletics, a student must meet all eligibility requirements of the Wisconsin Interscholastic Athletic Association (WIAA).
2. A student may not participate in interscholastic athletics until the school has an examination/permit card on file in its office attesting to parental permission and physical fitness as determined by a licensed physician or nurse practitioner. (It is recommended that a student also have his/her dental fitness attested to by a licensed dentist.)
3. A student may participate in one athletic season at a time. When overlapping seasons occur, students may practice for a second activity only if and when released by the director of the original activity.
4. In order to change from one athletic activity to another, a student must have the permission of both coaches involved.
5. A student who is dropped from one athletic activity by the coach for disciplinary reasons shall be ineligible to participate in any other athletic activity at that time.
6. Students interested in participating in two sports in a given season (example: dance and cross country; termed "dual-sporting") must meet with the athletic director for more information.

II. Code of Conduct – Alcohol, Tobacco and Other Drugs

A. Rules of Conduct

The following code is to be followed by students participating in group I cocurricular activities and students participating in the non-graded portions of group II activities. The following code shall be in effect year-round.

1. No student shall use, possess, distribute, be under the influence of, buy or transfer alcohol, illicit drugs, drugs prescribed by a licensed physician to someone other than the student, look-alike drugs, synthetic drugs or over the counter medication that is not used for its intended purpose.
2. Any student who sells alcohol, illicit drugs, drugs prescribed by a licensed physician to someone other than the student, look-alike drugs, synthetic drugs or over the counter medication for use other than its intended purpose shall be referred to the co-curricular counsel for disciplinary recommendation.
3. No student shall use or possess tobacco or synthetic tobacco products.

B. Disciplinary Action

1. First Violation - Any participant who violates this code for the first time shall:
 - a) Be suspended from all performances, competitions, and activities when the violation is confirmed by the administration or their designee. The suspension shall be in effect for 40% of the regularly scheduled events for that season. If less than 40% of the season remains, the remaining percentage will be applied to the next activity in which the student participates and completes.
 - b) Be required to attend four education sessions under the direction of a school counselor or participate in an outside AODA agency program that is approved by the High School Principal or designee.
 - c) If the participant self refers within 48 hours of the offense the suspension will be reduced to 20% of the regularly scheduled events for that season. Self-referral is forfeited for an individual who is found to be in violation by school district staff while in school buildings, on school grounds, in school vehicles or at school-sponsored activities.
2. Second Violation - A second violation of this code shall result in suspension from all activities for one calendar year from the date when the violation is confirmed by the administration or their designee. Any participant who self-refers within 48 hours of the offense may have their suspension reduced by 50% of that season if they are only in one sport. Again, self-referral is forfeited for an individual who is found to be in violation by school district staff while in school buildings, on school grounds, in school vehicles or at school-sponsored activities. If the participant is in a second sport, the suspension is 50% for the first sport and 25% for the second sport. If the participant is in a third sport, the suspension is 50% of the first sport, 25% for the second sport and 10% for the third sport. To receive a reduction in suspension the participant will also be required to complete an AODA program through an outside agency which is approved through the school's AODA coordinator.

3. Third and subsequent violations - A third and subsequent violation of this code shall result in suspension from all activities for one calendar year from the date when the violation is confirmed by the administration or their designee.
4. Participants shall be required to attend rehearsals, meetings, work nights and practices during suspension periods.
5. Students shall not receive awards during a period of suspension. Awards shall be presented to the student upon completion of the suspension or graduation.
6. Disciplinary action not satisfied within the season of infraction shall continue into the next season. In order for the disciplinary action to be satisfied, the participant must finish the season in good standing.
7. A participant cannot use non-athletic co-curricular activities to satisfy eligibility requirements for athletics. Likewise, a participant cannot use athletics to satisfy eligibility requirements for non-athletic co-curricular activities.
8. When a suspension (co-curricular) results in a fraction of a game, the number shall be rounded up to the next whole number of games (i.e. 2.1 or 2.8 games equals 3 games). This is a minimum penalty and may not be reduced by any other provision of the school code. Any portion of the suspension not completed during the current season will carry over to the next sport or sport season. The minimum penalty for acts which result in a student being suspended for any portion of WIAA tournament competitions, is immediate disqualification of the student for the remainder of the total tournament series in that sport.

C. Procedures for Reporting and Appealing Determinations

1. A written report of the violation must be filed with the building principal or designee. Violation of conduct rules may be reported by the following: self, parent/guardian, law enforcement, or school employee. The suspension period begins on the day the building principal or designee confirms that the violation occurred.
2. If the participant is not satisfied with the decision rendered by the athletic director or associate principal he/she can appeal to the building principal. If the participant is not satisfied with the decision of the building principal he/she may appeal to the co-curricular council. The co-curricular council shall consist of five voting members. It shall include three head athletic coaches, one faculty member from the fine arts department and one other co-curricular activity advisor. If the participant is not satisfied with the decision of the co-curricular council, he/she may appeal to the superintendent. If the participant is not satisfied with the decision of the superintendent, he/she may appeal to the School Board. The School Board's decision shall be final. All appeals shall be in writing and within five school days of the appeal decision.

III. Code of Conduct– Conduct Unbecoming a West Salem Participant

- A. Participants must also follow those conduct rules which are applicable to all students. Students violating such rules shall be disciplined in accordance with established procedures.
- B. Engaging in or being an accomplice of an immoral, unlawful, or generally unacceptable conduct contrary to the ideals, principles, and standards of our school or WIAA is considered a violation of the code of conduct.
- C. The co-curricular council (five voting members, three head athletic coaches, one faculty member from the fine arts department and one other co-curricular activity advisor) will be convened to determine the appropriate consequences for the behavior exhibited that was contrary to the code of conduct.
- D. Any violation of the “Code of Conduct – Conduct Unbecoming” clause is independent of any other violation of the Code of Conduct. Previous violations of the “Alcohol, Tobacco, and Drug” code and “Conduct Unbecoming” code will be taken into consideration by the co-curricular council when determining a consequence.

IV. School Equipment and Property

Learning responsibility is one of the values to be gained by participating in co-curricular activities. The proper care of school equipment and property shall be the responsibility of the student. The original equipment issued to a participant must be returned at the end of each season or school consequences may be applied. A student shall:

- A. Notify the coach/advisor if equipment is in need of repair or a change in size is required; and
- B. Be financially responsible for any lost or damaged equipment.