



December 2019

WEST SALEM ELEMENTARY SCHOOL

475 North Mark Street, West Salem, WI 54669

Phone 608-786-1662

Fax 608-786-3415

Ryan Rieber- Principal

Lisa Gerke- Associate Principal

Thanksgiving has come and gone and the winter holidays will be upon us shortly, when it seems that school just started.

Report cards will be going home with students on Wednesday, December 11th. Please take time to review the report card with your child. The report card is a great way to communicate student growth during the year. Seeing your child grow from trimester to trimester is what we are also looking at here at WSES. Starting strong is good, but finishing strong is what we all strive for! If you have any questions please contact your child's teacher.

With the winter months and its snow upon us, we offer a few reminders. Have your child dressed for the weather every day. Our students will be outside for recess unless the temperature is below a real feel temperature of zero degrees. Make sure to send your child with hats, mittens, boots, snow pants, and winter coats and take the time and label all items.

Use extra caution when dropping off and picking up your child. The sidewalk and parking lots can be slippery. Please make sure to slow down, look, and take a few extra minutes for the safety of all. If you drop your child off in the morning on either the North or South lot, make sure to pull up to the sidewalk as far forward as possible, and let your child off on the sidewalk side. As a courtesy to others, please do not park or get out of your vehicle. The safety of all of our children is of utmost importance. Thank you for your cooperation!

On behalf of the West Salem Elementary staff, I want to wish all of our families a safe and joyous holiday season! We all have a great deal to be thankful for every day, and I am thankful for the opportunity to be able to work with our wonderful staff, your children, and you on a daily basis! West Salem is a wonderful community, and I am grateful to help serve the staff, students, and families!

Thank you, Happy Holidays, and a joyous New Year!

Ryan Rieber, Principal

EARLY RELEASE

WEDNESDAY, DECEMBER 4TH

**Students dismissed at 12:20pm
Buses leave at 12:30pm**

HOLIDAY BREAK

NO SCHOOL

**Monday, December 23 -
Wednesday, January 1, 2020**

**School resumes on Thursday, January 2,
2020**

**Four-Year-Old Kindergarten
Registration/Screening**

Mark your calendars now! 4K registration will take place on Tuesday, January 14 (**for last names that start with A-L**) and Thursday, January 16 (**for last names that start with M-Z**) from 6:30 p.m. to 7:30 p.m. at the elementary school. If you have a student who will be four years old by September 1, 2020 please join us.

**Contact the elementary office at 786-1662
to register prior to the event.**

**Kindergarten Registration
2020-2021**

If you have a student who will be five years old by September 1, 2020 and your child does not attend our 4K program, please contact the elementary school office at 786-1662 to pre-register.

All current 4K students will automatically receive a kindergarten packet.

Absences

Parents are requested to call the school between 7:30 a.m. and 8:30 a.m. whenever a child will be absent from school. You may also leave a voice mail message before 7:30 a.m. If we do not receive a call, the school secretary will contact you. This is done for the safety of your child, as we, along with you, need to be assured that your child is either at home or at school.

Students need to bring a note to the Bus Driver if you will be riding a different bus at the end of the day. Notes can be found on our website www.wsalem.k12.wi.us; click on Bus icon; Forms & Resources; Bus Rider Permission Forms



Thanks!!

Bus Rider Permission Form

On _____ I give permission to my child,
(Date)

(Student's Full Name) (Grade)

To ride bus # _____ with _____
(Student they are riding with)

Reason: _____

(Parent/Guardian Signature) (Date)

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West Salem Elementary School
Student Procedures
2019-2020

Before School Playground
Student Locations
7:30-8:00am

K and 1 - South Playground (kindergarten wing)
2, 3, and 4 - North Playground (behind the school)

***When the temperature is 39 degrees or below, the green flag will be out and early/first bus riders will report to the MP Room until 7:30am.**

Before School Inclement Weather
Student Locations
(Rain and/or Feels like 10 degrees or lower)
7:30-8:00am

Grade K - Assembly Room
Grade 1 - Front Gym
Grade 2 - Back Gym
(Students in grades K-2 may take backpacks/coats to lockers first)
Grades 3, 4 - Upstairs-Hallways

Student Dismissal Times

Grade K and 1 - 3:08
Grades 2, 3, 4 - 3:10 (bell)

***Second bus run riders report to the LMC.**

NOTES FROM THE SCHOOL NURSE

When to Keep Your Child Home:

- Fever: greater than 100 degrees. For fever and flu symptoms, a student should not return to school until the fever has been gone for 24 hours without the use of medication
- Vomiting: return 24 hours after vomiting stops
- Diarrhea: return 24 hours after diarrhea stops
- Rash: rash that is open and draining or a rash with a fever
- Contagious Diseases: (strep throat, impetigo, pink eye) A student may return after 24 hours of treatment with antibiotic
- Nuisance Diseases: head lice, scabies, ringworm - must be treated before returning to school
- Chicken Pox: child may return to school 5-7 days after onset of rash, with all sores dry and scabbed over

Please notify your child's school if your child is absent due to illness or injury.

If Your Child is Injured at School

When your child is injured: If your child is injured and requires any type of modification to the school day, a physician's note listing those modifications is required. Students must attend Physical Education and recess unless a physician specially excuses them from those activities. The physician may fax these modifications to the school. Fax number at the Elementary school is 608-786-3415.

Illness or Injury at School: Students who become ill or injured at school will be seen in the health office by trained staff. If your child is unable to return to class, a parent will be contacted. For your child's comfort, please make arrangements to pick them up as soon as possible.

NOTES FROM THE PE DEPARTMENT

**GRADE 2 PE NIGHT
THURSDAY, DECEMBER 5**

**GRADE 1 PE NIGHT
THURSDAY, JANUARY 9**

PE (Physical Education) Nights are held from 6:30-7:30pm in the elementary school gym. Students must be accompanied by a parent. This is a night for the grade-level **students and their parent(s) ONLY**. Please do not bring younger or older siblings along. Various stations will be set up for students and their parents to participate in different activities. Tennis shoes need to be worn by all students and adults.



3RD GRADE PE NIGHT: ENJOYING THE CLIMBING WALL

Substitute Opportunities

If you are interested in becoming a substitute in the School District of West Salem, you may apply one of two ways. We prefer that you apply via WECAN using the links above, however, you can also apply using a paper application, which can be found on our website under the District Tab; Employment Opportunities. To expedite the process, we also ask that you complete the Background Check form.

Substitute Teaching

- New laws in Wisconsin allow individuals with a bachelor's degree to become licensed substitute teachers.
- As a substitute, you can dictate your own schedule and choose the types of jobs that most interest you.
- Pay starts at \$15 an hour for the 2019-2020 school year.
- For more information on becoming a substitute teacher, contact Barb at buswell.barb@wsalem.k12.wi.us or (608)-786-5302

Substitute Paraprofessionals

- We are in need of substitute paraprofessionals (teacher's aides) in the elementary, middle and high school.
- If you have a desire to work with children with a variety of special needs, this may be the job for you.
- Pay starts at \$12 an hour for the 2019-2020 school year.
- This is the perfect job for parents of school-aged children as your schedule will line up with your child's.
- For more information on becoming a substitute teacher, contact Barb at buswell.barb@wsalem.k12.wi.us or (608)-786-5302

Substitute Bus Drivers

- Flexible shifts: Morning runs are from 6 a.m. to 8 a.m. and afternoon runs are from 2:30 p.m. to 4:30 p.m.
- No prior experience? We will train you!
- The substitute driver rate is \$19.47 for the 2019-2020 school year.
- Contact Rick Kline, Transportation Director kline.rick@wsalem.k12.wi.us or (608)-786-4356

Substitute Kitchen Staff

- Come try subbing in our kitchens and get paid!
- The substitute cook rate is \$11.50-\$12.50 an hour for the 2019-2020 school year.
- No commitment and a flexible schedule
- No nights, weekends, or holidays. Plus, summers off!
- Contact Kerri at mallicoat.kerri@wsalem.k12.wi.us or 608-786-3078

Substitute Custodians

- No early mornings! Flexible shifts at three different times: 2:30-6:30 p.m., 7:00-11:00 p.m., or 2:30-11:00 p.m.
- No prior experience? Two days of paid training prior to subbing is offered!
- The substitute custodian rate is \$14.00-\$15.00 an hour for the 2019-2020 school year.
- Contact David McPheeters, Director of Buildings & Grounds at mcpheeters.david@wsalem.k12.wi.us or (608)-786-0700 x 2112

UPCOMING PTO EVENTS

December 13th ~ Glo Dance

January 17th ~ Chuck E Cheese
fundraiser

January 31st ~ Movie Night

March 2nd ~ Science Night

