

School District of West Salem

TROY M. GUNDERSON, Superintendent
405 East Hamlin Street, West Salem, Wisconsin 54669
(608) 786-0700



Student Records

Copies of the Board's student records policy may be obtained from the district administrator's office; parents and eligible students have a right to inspect and review student's records, request the amendment of the student's records to ensure that they are not inaccurate, misleading or otherwise in violation of the student's privacy, consent to disclosures of personally identifiable information contained in the student's records except to the extent that federal and state law authorize disclosure without consent; and complaints regarding confidentiality may be filed at the district administrator's office.

Directory information maintained by the district includes student's name, address, date of birth, major field of study, participation in officially recognized activities in sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous school attended. This information may be made public unless the student's parent or guardian denies release of the information. Parent or guardian has 14 days after receipt of this newsletter to inform the school that all or any part of the directory data may not be released without the prior consent of the parent/guardian, and allow 14 days for the parent, guardian or guardian ad litem of that student to inform the school that all or any part of the directory data may not be released without the prior consent of the parent, legal guardian or guardian ad litem (FERPA).