



School District of West Salem
COVID-19 School Health Protocols
02/02/2021
All plans are subject to change

The School District of West Salem will follow guidelines as determined by the La Crosse County Health Department (LCHD), Wisconsin Department of Health Services (DHS), Centers for Disease Control (CDC) and Wisconsin Department of Public Instruction (DPI).

Protocol	Action
Pre-Screening Students Parents/Guardians Action	<ul style="list-style-type: none"> • Parents/Guardians: Screen students at home for fever >100.4 without medication, chills, cough, shortness of breath/difficulty breathing, fatigue, muscle/body aches, headache, new loss of taste or smell, sore throat, congestion, runny nose, nausea/vomiting, or diarrhea. • Parents: check your student's temperature daily before school. Do not give Tylenol or Ibuprofen before sending your student to school. Keep your student at home if symptomatic. Keep siblings home too. • Staff: Self-screen at home and sign off on morning email to confirm free of symptoms. • Staff/Students: If you feel sick, stay home.
Reporting Student Absence	<ul style="list-style-type: none"> • Parents: contact school to report your student's absence, siblings must stay home too. • Information should include the student's complete name, symptoms of illness and a contact phone number. • <u>Keep your student and siblings home if:</u> <p><u>If you have 1 of the following symptoms above baseline in the past 24 hours:</u> Cough, Shortness of Breath, Difficulty Breathing, New Loss of Taste or Smell, Fever of 100 F or higher, +vomiting, +diarrhea OR</p> <p><u>If you have 2 of the following symptoms above baseline in the past 24 hours:</u> Headache, Body Aches, Fatigue, Chills, Congestion or Runny Nose, Sore Throat, Nausea OR</p> <p><u>If you are a close contact of a confirmed COVID-19 case,</u> meaning you have had direct physical contact with the person or were within 6ft of the person for 15 minutes or longer.</p> <p><u>+NOTE:</u> If the ONLY symptom is vomiting OR diarrhea OR fever - ALONE - person should be excluded until fever free, diarrhea free, or no vomiting for 24 hours.</p> <p><u>Questions and test results, please email the West Salem School Nurses:</u> wsnurses@wsalem.k12.wi.us <u>WSSD COVID-19 Dashboard:</u> https://www.wsalem.k12.wi.us/content/s/covid-19-dashboard</p> <p><u>Contact your primary care provider for guidance.</u></p>
Testing	<ul style="list-style-type: none"> • Quickest: Gundersen Nurse Line: 608-775-4454 OR Mayo Nurse Line: 507-293-9525 • University of La Crosse Surge Testing : uwlabx.edu/info/covid-19/testing/ • National Guard Community Testing Site : https://register.covidconnect.wi.gov/ • Please Note: According to CDC, if a student/staff has recovered from laboratory-confirmed PCR test COVID-19 infection and is within 90 days following the initial confirmed infection. The student/staff may be exempt from quarantine during those 90 days.
Entering School Building	<ul style="list-style-type: none"> • Practice social distancing - keeping a physical distance as much as possible. • Students: will enter through an assigned door and wear their masks. • HS - Students will sit in commons and then at 730 will go to their homeroom. • MS - Grade Level Entrance. • ES - Students will enter through an assigned door.
Masks Face Coverings Education: Importance of Wearing Proper Use Care of Face Covering	<ul style="list-style-type: none"> • Students/Staff: will wear masks/face covering in school buildings. These are required. • Masks/face coverings promote the safety, health and well-being of students, staff and community. • Two washable masks/face coverings will be provided; students may bring their own mask. • Grade 4K to 12 will wear masks/face coverings. • Exception: individuals who cannot remove face coverings without assistance and/or significant sensory needs or use lip reading for communication may use a face shield as an alternative. • Education will be provided. • Mask breaks will be provided regularly by teachers and staff throughout the day. <p style="text-align: center;">Be Safe, Healthy, Responsible</p>
Hand Washing	<ul style="list-style-type: none"> • Students/Staff: will wash or sanitize their hands when entering the building, entering/exiting

Hand Sanitizing Education: Hygiene Practices	classrooms, entering and exiting cafeteria, after using the bathroom, after recess, exiting the building and as needed. <ul style="list-style-type: none"> Hygiene stations will be located throughout the buildings. Education will be provided.
Touch Surface Cleaning	<ul style="list-style-type: none"> Enhanced cleaning protocols in place throughout the day. Clean and disinfect frequently touched surfaces (e.g., playground equipment, door handles, sink handles) within the school as much as possible. Increase cleaning frequency for restrooms.
Cafeteria / Meals	<ul style="list-style-type: none"> Elem: Breakfast/Lunch in classroom. HS: Social Distancing, assigned seating in commons, no sharing of food, open campus allowed. MS: Social Distancing, assigned seating in commons. no sharing of food,
Response to Students who become COVID symptomatic at School or to a COVID Positive Case	<p style="text-align: center;"><u>West Salem School District will follow guidance from the LCHD and WI DHS.</u></p> <ol style="list-style-type: none"> If a student develops COVID type symptoms during the school day, the student will be sent home and the parent should contact their health provider. If a lab-confirmed COVID-19 case is reported, classroom close contacts will be contacted regarding possible exposure by school nurses. Parents/Guardians should call the school when they arrive for pick up, remain in their vehicle and the student will be released. Classroom will be thoroughly cleaned and sanitized. <ul style="list-style-type: none"> Contact Tracing for individuals exposed to a COVID-positive person <ul style="list-style-type: none"> Contact tracing is part of the process of supporting those infected with COVID-19 and warning contacts of exposure in order to stop chains of transmission. Identifying contacts and ensuring they do not interact with others is critical to protect our school community from further spread. <ul style="list-style-type: none"> Notify you of your exposure Maintain confidentiality for the infected person Connect and refer you to additional resources Provide you with return to work/co-curricular instructions <p><i>When a positive COVID-19 case is confirmed in a school, that individual will be excluded and allowed to return based upon current guidance from WI DHS and LCHD.</i></p> <p><u>When can I return to School?</u></p> <ul style="list-style-type: none"> <u>POSITIVE COVID-19 Test</u> - May return after 10 days since the first symptom AND at least 24 hrs fever free AND symptoms have improved. <u>NO COVID-19 Test</u> - May return after 10 days since the first symptom AND at least 24 hrs fever free without medication AND symptoms have improved OR doctor's note. <u>NEGATIVE COVID-19 Test</u> - Doctor's Note AND at least 24 hours fever free without medications AND at least 24 hours of symptom improvement. <u>CLOSE CONTACT of a COVID-19 Case</u> - may return after 14 days from the last exposure AND with no symptoms. <ul style="list-style-type: none"> Please Note: According to CDC, if a student/staff has recovered from laboratory-confirmed PCR test COVID-19 infection and is within 90 days following the initial confirmed infection. The student/staff may be exempt from quarantine during those 90 days. <p style="text-align: center;">CASE-BY-CASE DETERMINATIONS MAY ALTER THE ISOLATION OR QUARANTINE RECOMMENDATION <i>The School District of West Salem will work with LCHD to determine close contact COVID-19 cases.</i></p>
Response to Staff who become COVID symptomatic at School	<ol style="list-style-type: none"> Staff should report to their direct supervisor AND Beth Clements RN, clements.beth@wsalem.k12.wi.us, 608-451-1185 or internal calls x2357. Staff Leave the building and isolate at home. Staff should contact their health provider to seek out testing. Staff - if after hours, please call or email Beth Clements RN, clements.beth@wsalem.k12.wi.us.
Return to School Post Illness Covid-19 / Other Illness	<ul style="list-style-type: none"> If COVID-19 Test Results - Provide wsnurses@wsalem.k12.wi.us with documentation. Other Illness - Staff/students may return to school when they have not experienced symptoms of illness for 24 hours. https://www.cdc.gov/flu/school/guidance.htm.
Positive Cases and Quarantine	<ul style="list-style-type: none"> West Salem School District Dashboard: https://www.wsalem.k12.wi.us/content/s/covid-19-dashboard
Water Fountains	<ul style="list-style-type: none"> Water fountains are closed, no mouth drinking will be allowed. Water bottles only and disposable cups will be offered in classrooms to fill.

	<ul style="list-style-type: none"> • Bottle Fillers available.
Passing Periods	<ul style="list-style-type: none"> • Students/Staff will walk on the right side of the hallway. • Individual lockers for winter gear; students will carry all supplies in backpacks. • MS/HS carry backpacks to class, assigned lockers, can go at beginning of day and end of day.
Physical Distancing	<ul style="list-style-type: none"> • Physical distancing: 6 feet when physically possible, 3ft is acceptable. • Outdoor classrooms as feasible. • If 6 feet cannot be established between individual students, students will be seated in pods of 2-4 students and physically distanced as the classroom allows. • PE and Music Education Activities, 6ft when physically possible, but 8-10ft is recommended.
Exiting the Building Multiple Points	<ul style="list-style-type: none"> • Elem: Walkers dismissed first; then bus riders - staggered dismissal. • MS: Grade Level exit points, staggered dismissal. • Parents stay in vehicles for pickups. • HS: Multiple exit points, staggered dismissal.
Visitors/Parents	<ul style="list-style-type: none"> • Visitors/parents call the office. • Face covering required, if a visitor is unable to mask, should call the office upon arrival. • Visitors will have temp taken (not recorded) and signature to comply that they are free of symptoms. • Students: Early pick up for appointments, report to the office. • Parents: Call the school office upon arrival to the building and the student will be released. • Parents: Stay in vehicle. • Visitors may be invited in for special meetings such as IEPs, health-related meetings, discipline issues, or other meetings.
Transportation	<ul style="list-style-type: none"> • Students: assigned seats, wear face coverings, physical distancing. • Bus driver: wear face covering. • Students with special needs will be spaced as far apart as possible in vehicles.
Facility usage by outside organizations	<ul style="list-style-type: none"> • Outside groups and After School Programs will follow LCHD and WI DHS guidance.
Extracurricular Activities	<ul style="list-style-type: none"> • Incorporate guidance from WIAA, and the La Crosse County Health Department. • Travel monitored/current guidelines. • WSSD will follow the La Crosse County Health Department regarding out of state travel. • Cancel field trips, student assemblies and other large gatherings.
Recess	<ul style="list-style-type: none"> • Recess will be organized to minimize interaction between classes. • The playground will be divided into sections and each homeroom will stay within their assigned section. • Grade levels will be assigned balls and playground equipment. • Physical distance when preparing to go outside (putting on snow pants, boots, etc.).
Classroom Capacity	<ul style="list-style-type: none"> • Utilize requirements from LCHD, DHS, CDC and DPI. Maintain physical distancing as much as feasible. Discourage direct person to person contact (i.e., no hand shaking, no high fives, no hugs). https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html
The 3 W's	Wear a Mask Watch you Distance Wash your Hands
Infection Control Protocol	<p>To help prevent the spread of COVID-19, everyone should:</p> <ul style="list-style-type: none"> • Clean your hands often, either with soap and water for 20 seconds or a hand sanitizer (it is okay to use alcohol based hand sanitizer in our buildings). • Put distance between yourself and other people. • Be mindful of your outside of work travel and leisure activities. • Don't congregate in congested areas, such as the work room and break room areas. • Wear your cloth face covering. • Cover your cough or sneeze with a tissue, then throw the tissue in the trash. • Clean and disinfect frequently touched objects and surfaces daily.

RESOURCES

The School District of West Salem continues to follow the guidance of our health experts and medical advisors at DPI, DHS, CDC and LCHD.

<https://dpi.wi.gov/education-forward>

<https://www.dhs.wisconsin.gov/covid-19/schools.htm>

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

[Harvard T.H. Chan Healthy Schools](#)

<https://lacrossecounty.org/couleecovid19>